

**RSPO PRINCIPLE AND CRITERIA
PUBLIC SUMMARY REPORT**

Initial Assessment

Annual Surveillance Assessment (Choose an item.)

Recertification Assessment (Choose an item.)

Extension of Scope

<p>Client Company Name / Parent Company: Koperasi Produksi Rimba Harapan</p>
<p>Client Company / Parent Company Address: Merarai Satu Village, Sungai Tebelian Sub-District, Sintang Regency, 78655 West Kalimantan Province, Indonesia</p>
<p>Certification Unit: Koperasi Produksi Rimba Harapan</p> <p>Location of Certification Unit: Merarai Satu Village, Sungai Tebelian Sub-District, Sintang Regency, 78655 West Kalimantan Province, Indonesia</p>
<p>Date of Final Report: 05/10/2022</p>

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Section 1: Scope of the Assessment

1. Company Details			
Parent Company	Koperasi Produksi Rimba Harapan		
RSPO Membership Number	1-0326-21-000-00	Membership Approval Date	13/09/2021
Address	Merarai Satu Village, Sungai Tebelian Sub-District, Sintang Regency, 78655 West Kalimantan Province		
Palm Oil Mill / Group Manager / Estate (Certification Unit)	Koperasi Produksi Rimba Harapan		
Location / Address	Merarai Satu Village, Sungai Tebelian Sub-District, Sintang Regency, 78655 West Kalimantan Province, Indonesia.		
Website	-		
Management Representative	Suratno Warsito	E-mail	adityadevasaputra@gmail.com
Telephone	+62 81250341121	Facsimile	-

2. Certification Information			
Certificate Number	RSPO 765840	Certificate Start Date	05/10/2022
Date of First Certification	05/10/2022	Certificate Expiry Date	04/10/2027
Scope of Certification	Production of Fresh Fruit Bunch of Independent Smallholder Group		
Visit Objectives	<ul style="list-style-type: none"> To determine the conformity of auditee's management system toward RSPO Independent Smallholder Standard. To evaluate the ability of the management system to ensure the auditee's organization meets applicable statutory, regulatory and contractual requirements. 		
Assessment Cycle	<input type="checkbox"/> Pre Assessment (Choose an item.) <input checked="" type="checkbox"/> Initial Assessment <input type="checkbox"/> Annual Surveillance Assessment (ASA Choose an item.) <input type="checkbox"/> Recertification Assessment (Choose an item.) <input type="checkbox"/> Scope Extension		
Applicable Standards / Normative Reference	RSPO Certification System for P&C and RSPO ISH 2020 <input type="checkbox"/> RSPO P&C 2018 for the Production of Sustainable Palm Oil with supply chain Module <input checked="" type="checkbox"/> RSPO Independent Smallholders Standard 2019 <input type="checkbox"/> Choose an item. National Interpretation Choose an item. for RSPO P&C 2018 for the Production of Sustainable Palm Oil		
Supply Chain Module	<input checked="" type="checkbox"/> Identity Preserved; <input type="checkbox"/> Mass Balance	Mill Capacity	NA
ISH certification Phase	<input type="checkbox"/> Eligibility <input type="checkbox"/> Milestone A <input checked="" type="checkbox"/> Milestone B <input type="checkbox"/> Not Applicable		

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3. Other Certifications			
Certificate Number	Standard(s)	Certificate Issued by	Expiry Date
-	-	-	-

4. Location(s) of Mill & Supply Bases			
Name (Mill / Supply Base / Group Manager / Smallholders)	Location	GPS Coordinates	
		Latitude	Longitude
Koperasi Produksi Rimba Harapan (74 smallholders)	Merarai Satu Village, Sungai Tebelian Sub-District, Sintang Regency, West Kalimantan Province	0°06'53.16" S	111°27'17.32" E
Notes: -			

5. Description of Supply Base					
New Planting Development	<input checked="" type="checkbox"/> No (no change in total planted area)		<input type="checkbox"/> Yes (please refer to Principle 7 for details)		
Estate / Smallholders	Total Planted (Mature + Immature) (ha)	HCV (ha)	Infrastructure & Other (ha)	Total Area (ha)	% of Planted
Koperasi Produksi Rimba Harapan (74 smallholders)	109.35	-	14.44	123.76	88.35
Total	109.35	-	14.41	123.76	88.35

6. Plantings & Cycle						
Estate / Smallholders	Age (Years) - ha				Mature	Immature
	0 - 3	4 - 14	15 - 25	>25		
Koperasi Produksi Rimba Harapan (74 smallholders)	-	109.35	-	-	109.35	-
Total (ha)	-	109.35	-	-	109.35	-
Note: -						

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7. Summary of Certified Tonnage of FFB (Own Certified Scope)				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Not Applicable)	Actual (Not Applicable)		Forecast (June 2022 – May 2023)
		Previous license period (Not Applicable)	Current license period (Not Applicable)	
Koperasi Produksi Rimba Harapan	NA	NA	NA	1,104.35
Total	NA	NA		1,104.35
Note: estimate and actual certified FFB are not applicable for initial assessment				

8. Summary of Certified Tonnage of FFB (from other certified unit(s))				
Estate / Smallholders	Tonnage (MT) / year			
	Estimated last year (Not Applicable)	Actual (Not Applicable)		Forecast (Not Applicable)
		Previous license period (Not Applicable)	Current license period (Not Applicable)	
NA		NA	NA	
Total		NA		
Note: -				

9. Summary of Non-Certified Tonnage of FFB (outside supplier – excluded from certificate)				
Out growers / smallholders	Tonnage (MT) / year			
	Estimated last year (Not Applicable)	Actual (Not Applicable)		Forecast (Not Applicable)
		Previous license period (Not Applicable)	Current license period (Not Applicable)	
NA	NA	NA	NA	NA
Total	NA	NA		NA
Note: -				

9A. Monthly Records of Certified and Uncertified FFB Received since the last audit				
No.	Month - Year	Volume of FFB from certified supply base (mt)	Volume of FFB from uncertified supply base (mt)	Total FFB/Month (mt)
	NA	NA	NA	NA
	TOTAL	NA	NA	NA
Note: -				

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10. Summary of Certified Tonnage (MT) (not applicable for ISS)			
Estimated last year (Not Applicable)	Actual (Not Applicable)		Forecast (Not Applicable)
	Previous license period (Not Applicable)	Current license period (Not Applicable)	
FFB	FFB		FFB
NA	NA	NA	NA
	TOTAL	NA	
CPO (OER: %)	CPO (OER: %)		CPO (OER: %)
NA	NA	NA	NA
	TOTAL	NA	
PK (KER: %)	PK (KER: %)		PK (KER: %)
NA	NA	NA	NA
	TOTAL	NA	
Note:			

10A. Monthly Records of Certified CPO & PK since the last audit			
No.	Month - Year	Certified CPO (MT)	Certified PK (MT)
	NA	NA	NA
	TOTAL	NA	NA
Note:			

11. Summary of Actual Volume sold					
Current License period (Not Applicable)					
	RSPO Certified	Other Schemes Certified		Conventional	Total
		ISCC	Others		
CPO (MT)	NA	NA	NA	NA	NA
PK (MT)	NA	NA	NA	NA	NA
Credits	NA	NA	NA	NA	NA
Previous License period (Not Applicable)					
CPO (MT)	NA	NA	NA	NA	NA
PK (MT)	NA	NA	NA	NA	NA
Credits	NA	NA	NA	NA	NA
Note:					

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11A. Records of Certified CPO & PK Sold under PalmTrace since the last audit (if any)				
No.	Buyers Name	PalmTrace Trading License Number	Certified CPO Sold (MT)	Certified PK Sold (MT)
NA	NA	NA	NA	NA
TOTAL			NA	NA
Note:				

11B. Records of certified CPO & PK Sold under other schemes since the last audit (if any)				
No.	Buyers Name	Scheme Name	Certified CPO Sold (MT)	Certified PK Sold (MT)
NA	NA	NA	NA	NA
TOTAL			NA	NA
Note:				

11C. Records of CPO & PK Sold as conventional since the last audit (if any)			
No.	Buyers Name	CPO Sold (MT)	PK Sold (MT)
NA	NA	NA	NA
TOTAL		NA	NA
Note:			

11D. Records of Certified CPO Sold under RSPO Credits since the last audit (if any)			
No.	Buyers Name	PalmTrace Trading License Number	RSPO Credits of Certified CPO Sold
NA	NA	NA	NA
TOTAL			NA
Note:			

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12. Independent Smallholders Certified Tonnage (MT) / Volume									
Phase	Estimated last year (NA)			Actual (NA)			Forecast (June 2022 – May 2023)		
	Eligibility	MS A	MS B	Eligibility	MS A	MS B	Eligibility	MS A	MS B
	40%	70%	100%	40%	70%	100%	40%	70%	100%
FFB			NA			NA			1,104.35
IS-CSPO	NA	NA		NA	NA		NA	NA	
IS-CSPKO	NA	NA		NA	NA		NA	NA	
IS-CSPKE	NA	NA		NA	NA		NA	NA	
CSPK	NA	NA		NA	NA		NA	NA	

12A. Monthly Records of Certified CPO, PK & PKE (equivalent) produced since the last audit						
No.	Month - Year	FFB (MT)	Certified CPO (MT)	Certified PK (MT)	Certified PKO (MT)	Certified PKE (MT)
NA	NA	NA	NA	NA	NA	NA
TOTAL		NA	NA	NA	NA	NA

Note: Not Applicable yet for Initial Assessment

13. Independent Smallholders Actual Sold Tonnage / Volume							
	FFB	FFB Conventional	FFB Other schemes	IS-CSPO	CSPK	IS-CSPKO	IS-CSPKE
Current License period (NA)							
Credits				NA	NA	NA	NA
Physical	NA	NA	NA				
Previous License period (NA)							
Credits				NA	NA	NA	NA
Physical	NA	NA	NA				

13A. Records of Certified FFB, CPO, PK & PKE (including credits) sold since the last audit							
No.	Buyers Name	PalmTrace Trading License Number	FFB Sold (MT)	Certified CPO Sold (MT/credit)	Certified PK Sold (MT/credit)	Certified PKO Sold (MT/credit)	Certified PKE Sold (MT/credit)
NA	NA	NA	NA	NA	NA	NA	NA
TOTAL			NA	NA	NA	NA	NA

Note: Not Applicable yet for Initial Assessment

Section 2: Assessment Process

Certification Body:

BSI Services Malaysia Sdn. Bhd. (ASI Accreditation Number: ASI-ACC-067)
Suite 29.01 Level 29, The Gardens North Tower,
Mid Valley City, Lingkaran Syed Putra,
59200 Kuala Lumpur, Malaysia.
Tel +60 (3) 9212 9638 Fax +60 (3) 9212 9639
Representative: Chaiyaporn Seekao (chaiyaporn.seekao@bsigroup.com)
Website: www.bsigroup.com

BSI is a leading global provider of management systems assessment and certification, with more than 92,000 certified locations and clients in over 193 countries. BSI is the UK's National Standards Body. BSI provides independent, third-party certification of management systems. BSI is ASI Accredited (ASI-ACC-067) to conduct RSPO assessment since 31/10/2014 with accredited office located at Kuala Lumpur, Malaysia.

2.1 Assessment Methodology, Programme, Site Visits

The on-site assessment was conducted on **17 – 19 May 2022**. The audit programme is included as Section 2.3. Where applicable, prior to the initial certification and recertification audit, 30 days Public Notification was made through the RSPO and BSI website on **13 April 2022**.

The approach to the audit was to treat the independent smallholders as an RSPO Certification Unit. A range of occupational health and safety, environmental, best practice management, and social factors were covered. This includes consideration of topography, palm age, proximity to areas with HCVs, declared conservation areas, local communities engagement and workers welfare and safety.

The Critical NC close out on-site assessment was conducted on **5 July 2022**. The audit programs are included in Section 2.3.

The methodology for collection of objective evidence included physical site inspections, observation of tasks and processes, interviews of staff, workers and their families and external stakeholders, review of documentation and monitoring data. Independent Smallholder Standard 2019 was used as the normative reference to assess compliance. The comments made by external stakeholders were also taken into account in the assessment.

The sampling of smallholder was based on the formula $(\sqrt{y}) \times (z)$; where y is total number of group member and where z is the multiplier defined by the risk assessment. Based on the risk assessment, the auditor defined Koperasi Produksi Rimba Harapan has a medium risk (multiplier 1.2), due to geographically and socioeconomically homogenous, no replanting and expansion. Based on the formula, the sample were 11 smallholders. The sampled smallholders listed in Appendix E.

Meetings were held with stakeholders to seek their views on the performance of the company with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the group of smallholder before discussions proceeded. The interviewer recorded comments made by stakeholders and these have been incorporated into the assessment findings.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the field. Fieldworkers were interviewed informally in small groups in the field. Separate visits were made to each of the local communities to meet with the village head and residents. ISH Group officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as Section 3.4.

The non-conformities for this audit are detailed in Section 3.3 and unless it is stated in this section, all previous nonconformities including minor nonconformities are remains closed.

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This report is structured to provide a summary of assessment finding as provided in Appendix A. The assessment was conducted based on risk based approach sampling and therefore nonconformities may exist.

For Initial, Re-certification and Extension of Scope assessment, the report was externally reviewed by approved external peer reviewer prior to certification decision by BSI.

For Annual surveillance assessment, the report was internally reviewed and approved by BSI qualified certification reviewer.

The following table would be used to identify the locations to be audited each year in the 5 year cycle

Assessment Program					
Name (Mill / Supply Base)	Year 1 (Certification)	Year 2 (ASA 1)	Year 3 (ASA 2)	Year 4 (ASA 3)	Year 5 (ASA 4)
Koperasi Produksi Rimba Harapan	✓	✓	✓	✓	✓

Tentative Date of Next Visit: 16 – 18 May 2023

Total Number of Mandays: 9 mandays

2.2 BSI Assessment Team

Name	Role	Competency
Arif Faisal Simatupang	Team Leader	<p>Education: Holds a Bachelor Degree in Agriculture, Majoring Agronomy, Gadjah Mada University</p> <p>Work Experience: Over 3 years of working experience in palm oil estate as Land Acquisition Officer and later as Division Manager with PT PP London Sumatera Indonesia Tbk. 8 years working experience as auditor since 2014 covering RSPO P&C and ISPO.</p> <p>Training attended: Completed ISO9001 Lead Auditor Course, ISO 14001 Lead Auditor Course, ISO 45001 Lead Auditor Course, Endorsed RSPO P&C Lead Auditor Course, Endorsed RSPO SCC Auditor Lead Auditor Course, ISPO Auditor Training, HCV and GIS training and SA8000 Auditor training.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: During this audit, he assess the element of cooperative and farm legality, ICS requirements</p>
Yudwi Wisnu Rahmanto	Team Member	<p>Education: Holds a Bachelor of Forestry with Silviculture, Faculty of Forestry, University of Gadjah Mada</p> <p>Work Experience: 7 months working experience in palm oil industry as Agronomy Field Assistant. 11 years working experience as sustainability auditor covering Sustainable Forest Management by FSC FM/COC Scheme, RSPO, ISPO, Coffee And Farmer Equity (C.A.F.E Practices) Starbucks, Organic Standard (EU, NOP, JAS) for Coffee Farmers and Organic Exchange for Textile</p> <p>Training attended: Completed Endorsed RSPO P&C Lead Auditor Training Course, RSPO NEXT, ISPO Auditor/Lead Auditor Course, RSPO P&C Social and Labour Standards and the Mechanics of Social Auditing Training, SMETA Requirements Training, ISO 9001:2008 Auditor/Lead Auditor Course, GIS-Basic Mapping and Spatial Analysis, Timber Legality Assurance System</p>

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		<p>(SVLK), Verification Organization Training C.A.F.E Practices (Starbucks), UTZ Programme, High Conservation Value (HCV) Training, Sustainability Reporting Assurance Training, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, RSPO ISH Standard Training Course and Endorsed RSPO Supply Chain Lead Auditor Training Course.</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: During this audit, he assess the element of environmental.</p>
<p>Andi Pratama Pasaribu</p>	<p>Team Member</p>	<p>Education: Holds a Bachelor Degree majoring Social Economy, Jember University</p> <p>Work Experience: 5 years working experience as Field Agronomy Assistant. 8 years working experience as RSPO Auditor / Lead Auditor.</p> <p>Training attended: Completed Indonesian Sustainable Palm Oil (ISPO) Lead Auditor training, Endorsed RSPO P&C Lead Auditor course, Introductory Course for High Conservation Value and High Carbon Stock (HCS) in Oil Palm Plantation, ISO 9001:2008 Lead Auditor course, ISO 14001:2005 Lead Auditor course, ISO45001:2018 Lead Auditor Course, RSPO endorsed RSPO SCCS Lead Auditor course, SMETA requirements training</p> <p>Language proficiency: Fluent in Bahasa Indonesia and English</p> <p>Aspect covered in this audit: During this audit, he assess the element of best agronomy practices and social.</p>
<p>Dr. Suhaili Bin Sahari</p>	<p>Peer Reviewer</p>	<p>Education: Graduated from University Technology Mara (UiTM), Malaysia in Diploma in Science in 1990. He furthers his first degree in B.Sc (Hons) in Chemistry with Industrial Chemistry in 1995 from Liverpool University, England. He later advances his study in Master in Business Administration (General) in 2002 and graduated in 2005 from University of Multimedia, Malaysia. Completed his PhD from University Science Islam Malaysia (Faculty of Economy and Muamalat - Management) under the supervision of previous University Vice Chancellor Dato' Mohd Muda.</p> <p>Work Experience: Worked with Hong Leong Group of Companies as a production executive cum TQM facilitator and continues to advance in his career as a manager and senior manager in management, production, training and quality for more than 11 years. During his tenure with Hong Leong Group of Companies, he heavily involved in strategic management decision issues such as developing SWOT analysis, Vision, Mission, Business and Corporate Strategy formulation, Acquisition and restructuring strategies. Strategic actions and implementation etc. Then he joint Kumpulan Guthrie and Sime Darby Group of Companies for more than 7 years as a manager, heads of department and Assistant Vice President in management, quality and training. Part of his duty is to strategize the departmental vision; mission, critical success factors and action plan into actions and support the corporate strategic plan.</p> <p>Training attended:</p> <ol style="list-style-type: none"> 1. ISO 9001:2015 Lead Auditor and Internal Auditor 2. ASI Peer Reviewer training 3. Safety & Health 4. ISO 14001:2015 Standard 5. RSPO Standards: RSPO P&C 2018 MY-NI 2019

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		6. MSPO Standards : MS 2530 : 2013 part 1, 2 , 3 and 4 7. Problem Solving Technique : 8 D, ICC, QCC, Systematic PS 8. HACCP MS 1480:2019 9. GAP Standard : Global GAP, Euro GAP
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Accompanying Persons:

Name	Role
-	-

2.3 Assessment Plan

The Assessment plan of initial assessment

Date	Time	Subjects	AFS	APP	YWR
Monday 16/05/2022	06.30 – 08.30	Flight from Jakarta to Pontianak	✓	✓	✓
	08.30 – 18.00	Traveling from Pontianak to Koperasi Produksi Rimba Harapan	✓	✓	✓
Tuesday, 17/05/2022	08.00 – 08.30	Opening Meeting - Presentation by Koperasi Produksi Rimba Harapan - Presentation by BSI Indonesia	✓	✓	✓
	08.30 – 12.00	Document Review - Principle 1: Optimize productivity, efficiency, positive impacts and resilience - Principle 2: Ensure legality, respect for land rights and community wellbeing - Principle 3: Respect human rights, including worker’s rights and conditions - Principle 4: Protect, conserve and enhance ecosystems and the environment - The Internal Control System (ICS) requirements for Smallholder Groups	✓	✓	✓
	12.00 – 13.30	Break	✓	✓	✓
	13.30 – 16.30	Continuing the document review	✓	✓	✓
	08.00 – 12.00	Field Observation to 11 Smallholder Formula= $\sqrt{74} \times 1.2 = 8.60 \times 1.2 = 10.32 = \text{rounded to } \mathbf{11}$ sample of smallholder Field observation and interview with smallholders and workers concerning the role of Group Manager and ICS team, best management practices, occupational health and safety, worker welfare, HCV, environmental management, continual improvement, etc.	✓	✓	

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	08.00 – 12.00	Stakeholder consultation to: - Regency government (Plantation Agency, Environmental Agency, Cooperative Agency, Agrarian Agency) - Local community, Village Head (Merarai Satu, Merarai Dua, Kajang Baru), local NGO and previous land owner (if any).			✓
	12.00 – 13.30	Break	✓	✓	✓
	13.30 – 16.30	Continuing the document review	✓	✓	✓
Thursday, 19/05/2022	08.00 – 12.00	Continuing the document review	✓	✓	✓
	12.00 – 13.30	Break	✓	✓	✓
	13.30 – 15.00	Auditor discussion and audit finding finalization	✓	✓	✓
	15.00 – 16.30	Closing Meeting Presentation of audit result	✓	✓	✓
Friday, 20/05/2022	08.00 – 17.00	Traveling from Koperasi Produksi Rimba Harapan to Pontianak	✓	✓	✓
Saturday, 21/05/2022	09.00 – 11.00	Flight from Pontianak to Jakarta	✓	✓	✓

The assessment plan of NCR closed out visit.

Date	Time	Subjects	AP
Monday, 04/07/2022	06.30 – 08.10	Traveling Jakarta – Pontianak	✓
	08.10 – 18.00	Traveling Pontianak – Sintang	✓
Tuesday, 05/07/2022	08.00 – 08.30	Opening meeting • Auditee Speech (Introduction of PIC, Profile of Certified Management Unit) • Auditor Team Speech (Introduction, Audit Objective, Audit Scope, Audit Plan Discussion, Determine of Audit Sample, Transparency and Confidentiality Clarification)	✓
	08.30 – 12.00	NCR field verification on NC Number: • 2204251-202205-M1 (GAP implementation) • 2204251-202205-M2 (peat map) • 2204251-202205-M3 (GAP on peat) • 2204251-202205-M4 (management of riparian zone)	✓
	12.00 – 14.00	Break	
	14.00 – 16.00	Document Verification on NC Number: • 2204251-202205-M1 (GAP implementation) • 2204251-202205-M2 (peat map) • 2204251-202205-M3 (GAP on peat)	✓

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Date	Time	Subjects	AP
	16.00 – 17.00	<ul style="list-style-type: none"> • 2204251-202205-M4 (management of riparian zone) Closing Meeting	✓
Wednesday 06/07/2022	09.00 – 16.00	Traveling Sintang - Pontianak	✓
Thursday 07/07/2022	08.55 – 10.25	Traveling Pontianak – Jakarta	✓

Section 3: Assessment Findings

3.1 Multiple Management Units and Time Bound Plan

Requirement	Assessment	Compliance
Does the time bound plan include all current subsidiaries, estates and mills that is under the control and/or minor shareholding of the holding company?	-	Not Applicable
Have all the estates and mills certified within five (5) years after obtaining RSPO membership? If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021	-	Not Applicable
Have there been any new acquisitions? If yes, the new acquisitions shall be certified within three (3) years from the date of acquisition. Certification plan for the new acquisition shall be available. If no, has RSPO Secretariat approval obtained? Was the submission according to the template as announced by the RSPO Secretariat on 21/12/2021. <i>Note:</i>	-	Not Applicable
Any deviations from the maximum periods requires approval by the RSPO Secretariat.	-	Not Applicable
Have there been any changes to the time-bound plan since the last audit (both new acquisition and existing)? If yes, justification is required. Is this consistent with the ACOP reporting?	-	Not Applicable
Have there been any isolated lapses in implementation of the plan? If yes a Minor non-compliance shall be raised	-	Not Applicable
Have there been any fundamental failure (e.g. unable to justify delay in planning the assessments) to proceed with implementation of the plan? If yes a Major non-compliance shall be raised	-	Not Applicable
Un-Certified Units or Holdings		
No replacement of primary forest or any area required to maintain or enhance HCVs and HCS in accordance with RSPO P&C criterion 7.12.	-	Not Applicable
Any new plantings since January 1 st 2010 shall comply with the RSPO New Plantings Procedure.	-	Not Applicable
Any Land conflicts are being resolved through a mutually agreed process, such as RSPO Complaints System or Dispute Settlement Facility, in accordance with RSPO P&C criteria 4.4, 4.5, 4.6, 4.7 and 4.8.	-	Not Applicable

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Any Labor disputes are being resolved through a mutually agreed process, in accordance with RSPO P&C criterion 4.2	-	Not Applicable
Any Legal non- compliance is being addressed through measures consistent with the requirements of RSPO P&C criteria 2.1	-	Not Applicable
Did the company conduct internal audit for those uncertified estates against the uncertified management units requirement and covering the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12? If yes, a positive assurance statement shall be available and justified.	-	Not Applicable
Are there any Critical (Major) non-compliance raised against any of the RSPO P&C criterion 2.1 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 7.12 during the last internal audit of the uncertified estates? If yes is the NC(s) actively addressed with RSPO?	-	Not Applicable
Have there been any stakeholder (including NGO) consultation conducted?	-	Not Applicable

3.2 Progress of scheme smallholders and/or outgrowers

Progress of scheme smallholders or outgrowers towards compliance with relevant standards		
Requirement	Remarks	Compliance
Has 100% of scheme smallholders and/or scheme outgrowers comply with the standard within three years of the mill's initial certification? OFI shall be raised if after one year where 100% of the scheme smallholders and scheme outgrowers are not in compliance, a minor NC after two years, and a major NC if this requirement is not met after three years.	-	Not Applicable

Approved Time Bound Plan

Not applicable for independent smallholder

3.3 Details of Nonconformities

The nonconformities are listed below. The findings summary of the assessment by criteria are listed in Appendix A. During this Assessment there were 4 (four) Critical nonconformities and 1 (one) Opportunity For Improvement raised. The Koperasi Produksi Rimba Harapan Certification unit submitted Corrective Action Plans for the nonconformity. Corrective action plans with respect to the nonconformity was reviewed by the BSI audit team and accepted.

The implementation of the corrective action plans to address the minor nonconformity will be followed up during the next surveillance assessment. The implementation of the Corrective Actions for the Critical Nonconformity(ies) has been verified for its effectiveness and closed accordingly. The below is the summary of the non-conformity raised during this assessment.

Non-conformity			
NCR Ref #	2204251-202205-M1	Issued Date	19 May 2022
Due Date	18 August 2022	Closure Date	05 July 2022
Indicator & Category (Critical / Minor)	1.3 Milestone B		
Statement of Nonconformity:	Not all growers have adopted best plantation practices on their plots, particularly in upkeep.		
Requirement Reference:	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.		
Objective Evidence:	<p>Koperasi Produksi Rimba Harapan already has had Upkeep Procedure. In addition, the ICS Board has set up a Cooperative Work Program for period 2022, particularly related to upkeep (fertilizer application including organic fertilizer/empty seeds, chemical weed control and pruning).</p> <p>Based on the results of field visits and interviews with landowners and workers, it was found that:</p> <ul style="list-style-type: none"> • The organization does not yet have a procedural guide related to pruning activities. The results of the field visit showed that some areas of farmers experienced delays in pruning but in other areas there was over pruning. The results of interviews with workers obtained information that workers did not really understand the proper and correct pruning process. • The work program table has not been implemented properly. It has not been shown evidence of the implementation of upkeep activity that has been carried out by each farmer group in accordance with the approved work program. 		
Corrections:	<ul style="list-style-type: none"> • Reviewing and compiling procedures/SOPs related to upkeep (pruning, manual slashing, circle raking and frond stacking). • Make a upkeep plan per semester that is adapted to the field conditions of each farmer group. The treatment plan (pruning, manual slashing, circle raking and frond stacking) is integrated with the main activities in the form of harvesting, fertilizer, spraying. • Make a schedule and determine the person in charge in each group to carry out inspections of the plots related to upkeep activities. The upkeep plan (pruning, manual slashing, circle raking and frond stacking). • Socialization to all workers and landowners related to BMP technical matters, especially regarding upkeep (attendance list and date, photos, videos, materials). 		

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	<ul style="list-style-type: none"> • Show proof that pruning has been carried out according to procedures (photos, videos, documentation, attendance). • Show evidence of socialization of good and correct cultivation practices related to care that has been carried out with plot owners and employees (photos, videos, documentation, attendance).
Root Cause Analysis:	<p>Koperasi Rimba Harapan already has a work program listed in the ICS work program. However, the work program only covers BMP programs in general, for example related to harvesting and does not yet have a specific program related to oil palm plant upkeep activities. The maintenance guide listed in the current procedure also does not specifically explain the technical procedures related to the treatment to be carried out.</p>
Corrective Actions:	<ul style="list-style-type: none"> • Reorganization of procedures related to upkeep which includes all upkeep activities including pruning. • Disseminate the procedure to plots owners and their employees • Set up the harvesting schedule, pruning and other maintenance in the plot according to the work program that has been made. • Determine the PIC in each farmer group to carry out periodic inspections to the smallholder plot related to operational activities in the entire farmer group of Koperasi Rimba Harapan.
Assessment Conclusion:	<p>Based on the document review, the ICS team has shown the following improvement documents:</p> <ul style="list-style-type: none"> • SOP for Upkeep which consists of: <ol style="list-style-type: none"> 1. SOP for Pruning (No. 77/KPRH/2022 dated 19 May 2022) 2. SOP for Water Resources Management (No. 78/KPRH/2022 dated 19 May 2022) 3. Decree of Appointment of Internal Auditor and Supervisor of Group Plantation (No. 79/KPRH/2022 dated 6 June 2022) 4. SOP for Peat Management (No. 80/KPRH/2022 dated 3 July 2022) • Arrange the time for upkeep every year as follows: <ol style="list-style-type: none"> 1. Field work <ol style="list-style-type: none"> a. FFB harvesting 2 rotations a month b. FFB transportation 2 rotations a month following harvest activities c. Group strengthening socialization of GMP policies and procedures with rotation 4 times a year (per 3 months) d. Internal audit is carried out twice a year in March and May. 2. Upkeep <ol style="list-style-type: none"> a. Chemical weed control rotation 2 times a year (per 6 months) b. Manual weed control in dead gates and TPH once a year. c. Pruning every 8 months d. Fertilization application 2 times a year after chemical/manual weed control. <p>An example has been shown of recording the realization of plant care by a member on behalf of Takdir (a member of KT Harapan Baru).</p> • Action Plan for Peat Management on land on behalf of Silvester Samson and Dodi Gunawan identified as peatland as follows:

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	<ol style="list-style-type: none"> 1. Maintain peat water level in the range of 50 – 70 cm through the construction of canals or Watergate 2. Monitoring of peatland subsidence 3. Monitoring of fire hotspots on peatlands. <p>The results of the field visit revealed that the plot on behalf of Kaswo – KT Sapta Mandiri had been running well and the upkeep rotation was maintained following the work program that had been set. The officer authorized to assess member compliance with the implementation of the work program is carried out by the KT management and coordinates with the ICS team.</p> <p>Implementation of the implementation of this work program will be checked again at the next visit.</p> <p>Based on these facts, this nonconformity is satisfactorily closed.</p>
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Non-conformity			
NCR Ref #	2204251-202205-M2	Issued Date	19 May 2022
Due Date	18 August 2022	Closure Date	05 July 2022
Indicator & Category (Critical / Minor)	Indicator: 2.4 MS-B		
Statement of Nonconformity:	Koperasi Produksi Rimba Harapan has not been able to show evidence of an overlay map of the operational area against KLHK Decree No. 129/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Stipulation of National Peat Hydrological Unit Map and KLHK Decree No. 130/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Determination of the National Peat Ecosystem Function Map to ensure the type of peat soil and its function (protection or cultivation).		
Requirement Reference:	Smallholder plots are located outside areas classified as national parks or protected areas as defined by national, regional or local law or as specified in National Interpretations (Ref 1.1.E, Annex 2).		
Objective Evidence:	According to the Land Use Change Analysis (LUCA) report dated August 5, 2021, it is known that as many as 20 farmer plots (30.86 Ha) are included in the peat area.		
Corrections:	Overlaying KLHK Decree No. 129/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Stipulation of National Peat Hydrological Unit Map and KLHK Decree No. 130/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Determination of the National Peat Ecosystem Function Map with the distribution of KOPERASI PRODUKSI Rimba Harapan independent smallholders.		

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Root Cause Analysis:	Koperasi Rimba Harapan has not been able to prove that the plantation plots are located outside the area classified as a protected area including the national peat hydrological unit based on the applicable decree.			
	No	Smallholders	Peat Area	Total area Planted Area
	1	Arnodus Atet	KHG Sungai Tempunak- Sungai Penerjang KHG.61.05.17	5.00 5.00
	2	Filipus		1.21 0.97
	3	Sanadi		1.00 0.99
	4	Mustofik		1.70 1.36
	5	Ahmad Susanto		0.93 0.90
	6	Mangidi		0.54 0.50
	7	Ahmad		2.50 1.96
	8	Kuatno		0.86 0.83
	9	Agus Waluyo		1.85 1.01
	10	Yohanes Punsah		1.50 1.20
	11	Ubardus Urbanus Awai		1.00 1.00
	12	Dedi Sagita Laja		1.28 1.28
	13	Herdianus Ajo		0.80 0.80
	14	Bejo		1.50 1.50
	15	Tasrifah		1.00 0.61
	16	Amirudin		1.48 1.40
	17	Timotius Alex		1.00 1.00
	18	Silvester Simson		0.95 0.79
19	Miskari	0.76 0.58		
20	Dodi Gunawan	KHG Sungai Tempunak KHG.61.05.16	4.00 3.75	
Corrective Actions:	Mapping and overlaying all existing cooperative members as well as new members who will join the RSPO certification (if any) to ensure the type of peat soil and its function (protection or cultivation).			
Assessment Conclusion:	Koperasi Rimba Harapan has carried out a ground check on the Land Use Change Analysis (LUCA) report dated August 5, 2021, it is known that as many as 20 farmer plots (30.86 Ha) are included in the peat area. Based on the results of an assessment conducted by the Soil Laboratory of the Faculty of Agriculture, Tanjung Pura University on 15 – 17 June 2022, it was concluded that from a total of 30.86 Ha of land (20 plots of farmers), there were only 2 farmer plots that were categorized as peat soil (based on the results of sampling and laboratory testing) with an area of 4.95 Ha.			

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	<p>Referring to the results of the ground check, the Soil Laboratory of the Faculty of Agriculture, Tanjung Pura University published a map of Soil Types with a scale of 1:50.00 (overlay between maps of KLHK Decree No. 129/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Determination of Hydrological Unit Maps National Peat and KLHK Decree No. 130/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Stipulation of National Peat Ecosystem Function Map with ground check map). Based on this study, ICS management has prepared an action plan for the management of the peat area by conducting a peat management and monitoring study.</p> <p>The peat monitoring instrument has been installed on 27-30 June 2022 (canals, subsidence poles, water level and water gate).</p> <p>Based on the field visit, it is known that the instrument has been installed. The results of monitoring of water level, subsidence and other parameters will be verified during the surveillance audit.</p> <p>Based on these facts, this nonconformity is satisfactorily closed.</p>
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Non-conformity			
NCR Ref #	2204251-202205-M3	Issued Date	19 May 2022
Due Date	18 August 2022	Closure Date	05 July 2022
Indicator & Category (Critical / Minor)	Indicator: 4.4 MS-B		
Statement of Nonconformity:	Koperasi Produksi Rimba Harapan has not been able to demonstrate the implementation of the action plan for 20 smallholder plots that indicated as peat.		
Requirement Reference:	Smallholders implement the group's action plan based on best management practices, including fire and water management and monitoring of subsidence rate for existing plantings on peat.		
Objective Evidence:	According to the Land Use Change Analysis (LUCA) report dated August 5, 2021, it is known that as many as 20 farmer plots (30.86 Ha) are included in the peat area.		
Corrections:	<ul style="list-style-type: none"> • Overlay between KLHK Decree No. 129/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Stipulation of National Peat Hydrological Unit Map and KLHK Decree No. 130/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Determination of the National Peat Ecosystem Function Map with the Koperasi Produksi Rimba Harapan smallholders plot. • Validate and take soil samples for 20 smallholder plots that indicated as peat by experts. • Preparation of an action plan for smallholder plots that stipulated into the peat category. • Implementation of an action plan for smallholder plots that stipulated into the peat category by establishing subsidence poles and water level. 		
Root Cause Analysis:	Mapping and overlaying of all existing members plot who are members of the RSPO certification to ensure the type of peat soil and its function (protection or cultivation) has not been carried out. In addition, a follow-up or action plan based on the results of the identification of peatlands in 20 smallholder plots indicated to be included in peat areas is also not yet available.		

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Corrective Actions:	<ul style="list-style-type: none"> The ICS team will verify the prospective new farmers who are members of the Koperasi Rimba Harapan (if there are additional members). Validate and take soil samples for smallholder plots of new members of the Koperasi Rimba Harapan which are indicated to be categorized as peat areas by verifiable experts (if there are additional members). Create an action plan and implementation related to the management of peat areas if there are plots of farmers that are categorized as peat area.
Assessment Conclusion:	<p>Referring to the results of the ground check, the Soil Laboratory of the Faculty of Agriculture, Tanjung Pura University published a map of Soil Types with a scale of 1:50.00 (overlay between maps of KLHK Decree No. 129/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Determination of Hydrological Unit Maps National Peat and KLHK Decree No. 130/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Stipulation of National Peat Ecosystem Function Map with ground check map). Based on this study, ICS management has prepared an action plan for the management of the peat area by conducting a peat management and monitoring study.</p> <p>The peat monitoring instrument has been installed on 27-30 June 2022 (canals, subsidence poles, water level and water gate).</p> <p>Based on the field visit, it is known that the instrument has been installed. The results of monitoring of water level, subsidence and other parameters will be verified during the surveillance audit.</p> <p>Based on these facts, this nonconformity is satisfactorily closed.</p>

Non-conformity			
NCR Ref #	2204251-202205-M4	Issued Date	19 May 2022
Due Date	18 August 2022	Closure Date	05 July 2022
Indicator & Category (Critical / Minor)	Indicator: 4.7 MS-B		
Statement of Nonconformity:	Koperasi Produksi Rimba Harapan has not been able to show evidence of maintaining and increasing the riparian zone in accordance with the SOP for Water Resources Management (Number: 12/KPRH/2019, 20 June 2019).		
Requirement Reference:	Smallholders maintain and/or enhance riparian buffer zone areas.		
Objective Evidence:	Based on field visit to the smallholder plot on behalf of Paimin (KT Rimba Sawit) ID: RS021, located near the riparian of Sungai Ransa/Ransa River, it is known that there are no boundary markers/warnings for chemical application activities, according to the SOP of Water Resources Management (Number: 12/KPRH/2019, 20 June 2019).		

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Corrections:	<ul style="list-style-type: none"> • Make red marker on the palm trees near the riparian areas (see table for the list of names of farmers who own the river border) approximately 2 trees from the border. • Revision of fertilization procedure by pocket system. • Make a clear statement and commitment to protect of riparian areas for all smallholder that located in the riparian areas. • Creating programs and field implementation for riparian areas by planting perennials, such as beetle nut trees. • Re-dissemination of policies related to riparian areas management to the workers and landowners. • Field implementation related to non-chemical areas and prohibition of chemical application at riparian areas according to the applicable procedures. Include evidence of installation the non-chemical marker for all the riparian areas. 																				
	<table border="1"> <thead> <tr> <th>No</th> <th>Type of riparian</th> <th>Management plan</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Natural waterflows of Perembang in Farmer Group of Rimba Sawit (Nursalim, agus syahri)</td> <td> <ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials </td> <td>Conducted in Semester II/2022</td> </tr> <tr> <td>2</td> <td>Natural waterflows of Kelayau in Farmer Group of Harapan Baru (Wartim) and Berkah Mandiri (Patirus)</td> <td> <ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials </td> <td>Conducted in Semester II/2022</td> </tr> <tr> <td>3</td> <td>Natural waterflows of Laman Asam in Farmer Group of Berkah Mandiri (Supeno), Rimba Sawit (Rudi Asmara and Paimin.</td> <td> <ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials </td> <td>Conducted in Semester II/2022</td> </tr> <tr> <td>4</td> <td>Peat areas in smallholder plot (Farmer Group of Tunas Mandiri) on behalf of Dodi Gunawan</td> <td> <ul style="list-style-type: none"> • Manage the water table • Monitoring the fire issues </td> <td>Conducted in Semester II/2022</td> </tr> </tbody> </table>	No	Type of riparian	Management plan	Notes	1	Natural waterflows of Perembang in Farmer Group of Rimba Sawit (Nursalim, agus syahri)	<ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials 	Conducted in Semester II/2022	2	Natural waterflows of Kelayau in Farmer Group of Harapan Baru (Wartim) and Berkah Mandiri (Patirus)	<ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials 	Conducted in Semester II/2022	3	Natural waterflows of Laman Asam in Farmer Group of Berkah Mandiri (Supeno), Rimba Sawit (Rudi Asmara and Paimin.	<ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials 	Conducted in Semester II/2022	4	Peat areas in smallholder plot (Farmer Group of Tunas Mandiri) on behalf of Dodi Gunawan	<ul style="list-style-type: none"> • Manage the water table • Monitoring the fire issues 	Conducted in Semester II/2022
No	Type of riparian	Management plan	Notes																		
1	Natural waterflows of Perembang in Farmer Group of Rimba Sawit (Nursalim, agus syahri)	<ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials 	Conducted in Semester II/2022																		
2	Natural waterflows of Kelayau in Farmer Group of Harapan Baru (Wartim) and Berkah Mandiri (Patirus)	<ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials 	Conducted in Semester II/2022																		
3	Natural waterflows of Laman Asam in Farmer Group of Berkah Mandiri (Supeno), Rimba Sawit (Rudi Asmara and Paimin.	<ul style="list-style-type: none"> • Installing the non-chemical marker in all riparian areas and informed the landowners to not conduct the chemical application. • Planting bamboo or other perennials 	Conducted in Semester II/2022																		
4	Peat areas in smallholder plot (Farmer Group of Tunas Mandiri) on behalf of Dodi Gunawan	<ul style="list-style-type: none"> • Manage the water table • Monitoring the fire issues 	Conducted in Semester II/2022																		
Root Cause Analysis:	Koperasi Rimba Harapan already has a procedure that regulates the technical protection of rivers and water flows but has not been implemented optimally because farmers due to lack of understanding on the implementation process.																				

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Corrective Actions:	<ul style="list-style-type: none"> Prepare a statement letter regarding the commitment to managing riparian areas and natural watercourses in smallholders plot to ensure that all smallholders are committed to riparian areas protection. The ICS team and the management of each group carry out regular monitoring related to riparian areas management including marking of the non-chemical areas.
Assessment Conclusion:	<p>Based on the verification results, it is known that:</p> <ul style="list-style-type: none"> The identification of landowners shows that there are 7 plots is located on the riparian areas. All of these landowners have received the riparian management plan on 9 and 18 June 2022 and have signed a Statement Letter on Riparian Management on 10 – 19 June 2022. According to the field visit revealed that red marker was used to bordering the non-chemical application areas (spraying and fertilizing). In addition, the riparian areas have been enriched with perennials (betel nut, coconut and balsa wood). <p>Based on these facts, this nonconformity is satisfactorily closed.</p>

Opportunity for Improvements	
OFI #	Description
OFI 1	<p>Indicator 4.8E</p> <p>Koperasi Produksi Rimba Harapan has committed to no longer use paraquat (except to deplete the remaining stock). Based on monitoring data on paraquat stock ownership, there are only less than 10 farmers with the most stock of 15 liters of paraquat. All members have signed a mutual agreement on stamp duty not to use paraquat at all since 2023, including if there are new members. This is become an opportunity for improvement for Koperasi Produksi Rimba Harapan to monitor the farmers to deplete the remain paraquat and to ensure that the farmer do not buy any new paraquat.</p>

Positive Findings	
PF #	Description
PF 1	-

1.3.1 Status of Nonconformities Previously Identified and Observations

Will be applicable at surveillance audit.

3.3.2 Summary of the Nonconformities and Status

CAR Ref.	Category (Critical / Minor)	ISH Indicator	Issued Date	Status & Date (Closure)
2204251-202205-M1	Critical	1.3 Milestone B	19 May 2022	5 July 2022
2204251-202205-M2	Critical	2.4 Milestone B	19 May 2022	5 July 2022
2204251-202205-M3	Critical	4.4 Milestone B	19 May 2022	5 July 2022

2204251-202205-M4	Critical	4.7 Milestone B	19 May 2022	5 July 2022
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3.4 Stakeholders and previous land owner / user consultation

Stakeholder consultation involved internal and external stakeholders. External stakeholders were contacted by telephone to arrange meetings at a location convenient to them to discuss Koperasi Produksi Rimba Harapan Certification Unit’s environmental and social performance, legal and any known dispute issues.

Meetings were conducted with stakeholders to seek their views on the performance of the ISH with respect to the RSPO requirements and aspects where they considered that improvements could be made. At the start of each meeting, the interviewer explained the purpose of the audit followed by an evaluation of the relationship between the stakeholder and the company before discussions proceeded. The interviewer recorded comments made by stakeholders and later was verified with the management team. Any comment which is not complying to the RSPO P&C requirements have been incorporated as an assessment finding.

Structured worker interviews with male and female workers and staff were held in private at the workplace in the field. Fieldworkers were interviewed informally in small groups in the field. Separate visits were made to each of the local communities to meet with the village head and residents. ISH Group officials were not present at any of the internal or external stakeholder interviews. A list of Stakeholders contacted is included as below.

Stakeholders contacted		
Type of Stakeholder (e.g. Internal, Union, Contractor, Governmental Department, NGO, External, Communities)	Stakeholder name / organization	Means of communication (e.g. face to face interview, email, phone interview, comment from public notice)
Governmental Department	<ul style="list-style-type: none"> - Environmental Agency of Sintang Regency - Plantation Agency of Sintang Regency - Cooperative Agency of Sintang Regency - Melawi Regency Forest Stakeholder Unity (<i>Kesatuan Pemangku Hutan Kabupaten Melawi</i>) 	Face to face interview
NGO	Forum Komunikasi Masyarakat Sipil (FKMSL) Kabupaten Sintang	Face to face interview
Communities	<ul style="list-style-type: none"> - Merarai Satu Village and Community Leader - Parembang Village and Community Leader - Kajang Baru Village 	Face to face interview and phone interview

Stakeholders comment	
1	<p>Feedbacks: Environmental Agency of Sintang Regency</p> <ul style="list-style-type: none"> - In 2021, 4 SPPL (Environmental Statement) was issued for Koperasi Produksi Rimba Harapan - Fully support for independent smallholders to achieve sustainability management, including RSPO certification.

	<ul style="list-style-type: none"> - Koperasi Produksi Rimba Harapan has specific storage to collect chemical containers and others hazardous and toxic material. - No issues for fire used on land preparation within member of Koperasi Produksi Rimba Harapan - Ensuring that smallholders committed to maintain riparian areas
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>
<p>2</p>	<p>Feedbacks: Plantation Agency of Sintang Regency</p> <ul style="list-style-type: none"> - 74 Smallholders registration (STD-B) of Koperasi Produksi Rimba Harapan has been issued in period 2019-2020. - Koperasi Produksi Rimba Harapan has an agreement with Palm Oil Company in regards FFB receiving, also to ensure that FFB price is following regulation. - Fully support for independent smallholders to achieve sustainability management, including RSPO certification.
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>
<p>3</p>	<p>Feedbacks: Cooperative Agency of Sintang Regency</p> <ul style="list-style-type: none"> - Koperasi Produksi Rimba Harapan is one of active independent smallholders organisation under cooperative scheme. Annual member meeting (RAT) is periodically conducted, latest in 3rd May 2022. - Collaborative training for strengthen the organisation has been followed, particularly on Financial Management, Organisation Development and Organisational Strengthening. - Koperasi Produksi Rimba Harapan is still in progress to achieve certificate of Cooperative Registration Number (Nomor Induk Koperasi).
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>
<p>4</p>	<p>Feedbacks: Melawi Regency Forest Stakeholder Unity (<i>Kesatuan Pemangku Hutan Kabupaten Melawi</i>)</p> <ul style="list-style-type: none"> - Smallholders area of Koperasi Produksi Rimba Harapan is outside of Forest Designated Area of Melawi Regency and Sintang Regency. - Smallholders area of Koperasi Produksi Rimba Harapan is from Indonesian transmigration program since 1980s, therefore all the area is clear from Forest Area status. Most of the smallholders plots already has Land Ownership Certificate (SHM) as land legality. - RSPO certification is one of solution to develop sustainability mindset for independent smallholders. This aims to protect and conserve the Forest/Protected area from land encroachment through oil palm cultivation by irresponsible people.
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>
<p>5</p>	<p>Feedbacks: Forum Komunikasi Masyarakat Sipil (FKMSL) Kabupaten Sintang</p> <ul style="list-style-type: none"> - This is stakeholders sharing forum in Sintang regency, where consist of government, NGOs, communities and interested parties. Formed in 2017 with aims to catch the grassroot issues and resolve it to decrease poverty and achieve sustainability benchmark in Sintang regency, through community development and empowerment program. - FKMSL not only focussed on oil palm sector of independent smallholder, it is also concern in others agriculture, forestry, fisheries and community commerce sectors.

	<ul style="list-style-type: none"> - FKMSL is fully support Koperasi Produksi Rimba Harapan to achieve RSPO certification as part of commitment for sustainability. FKMSL also helping the smallholders in regards of FPIC mechanism and land conflict resolution.
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>
<p>6</p>	<p>Feedbacks: Merarai Satu Village and Community Leader</p> <ul style="list-style-type: none"> - Organisation of Koperasi Produksi Rimba Harapan is formed in 2014, where is it coming from community grievance that oil palm crops which planted by independent smallholders is difficult to distributed/selling FFBs. Therefore, some farmers initiated to form organisation which aims to accommodate farmers needs in agriculture sector. - Village of Merarai Satu is origin from transmigration program in 1981, where that time government program is specific for food crops cultivation. Conversion to oil palm crops started between 1996-1997 with Scheme Smallholders or Plasma programme cooperate with adjacent oil palm company PT Sinar Dinamika Kapuas. - Even though the natives are Dayak tribe, none of the transmigrant lands are from customary lands. If land sale is occurs, then the land status is already acknowledge by Village head, Customary head and neighbour/adjacent land owner. FPIC process in simply way is already implemented since before and accepted with affected parties. - No land conflict issues between members since Koperasi Produksi Rimba Harapan is formed. - There is HCV area (\pm 15 Ha) located in Merarai Satu village and its designated as conservation area.
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>
<p>7</p>	<p>Feedbacks: Parembang Village and Community Leader</p> <ul style="list-style-type: none"> - Villagers of Parembang village is diverse, transmigrant, local and indigenous. Including land status of smallholders members also different sources (transmigration/government, obtained from local and indigenous). However, all the smallholders members land status was clear and clean, and already acknowledge by Village head, Customary head and neighbour/adjacent land owner. - Berkah Mandiri is smallholders group (member of Koperasi Produksi Rimba Harapan) located in this village. Local government is fully support to the villagers to follow Koperasi Produksi Rimba Harapan program, include RSPO certification. - No land conflict issues occurs in this village.
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>
<p>8</p>	<p>Feedbacks: Kajang Baru Village</p> <ul style="list-style-type: none"> - Local government is fully support to the villagers as a member of Koperasi to follow Koperasi Produksi Rimba Harapan program, include RSPO certification. - No land conflict issues occurs in this village.
	<p>Audit Team verification and response: Positive comments, no follow up required.</p>

List of land owner / user contacted					
Name	Years of ownership / used	Land area (ha)	Agreement (Yes / No)	Agreement base on FPIC (Yes/No)	Compliance on the agreement terms and conditions
M. Hasan	2010 - 2014	1.70	Yes	Yes	Comply

Previous land owner / user comment	
	<p>Feedbacks: Mr. M. Hasan</p> <p>The process of transferring land ownership was carried out well, there is no coercion and problems related to land. Before buying and selling land, a survey of the land in question is carried out to determine the boundaries of the land and the completeness of the land legality documents, as well as verification with boundaries land owners. The location survey was carried out by land owners (sellers) and prospective land buyers (buyers) and witnessed by several witnesses (village heads, community leaders and neighbouring land borders) to ensure that the land was not in a problematic condition.</p>
	<p>Audit Team verification and response:</p> <p>The process of transferring land ownership rights (land sale and purchase) has not experienced problems or conflicts, either internal or external. There is no negative issue to be followed up.</p>

3.5 Impartiality and conflict of interest

During this assessment there was no circumstances or pressure that had influenced the independence or confidentiality of the assessment team.

Formal Signing-off of Assessment Conclusion and Recommendation

The audit objectives have been achieved and the certificate scope is appropriate. Based on the results of this audit, it is concluded that Koperasi Produksi Rimba Harapan has complied with the Independent Smallholder Standard 2019 and audit criteria identified within the audit report. It is deemed that the management system has achieved its intended outcomes. Therefore, it is recommended that Koperasi Produksi Rimba Harapan is certified.

Report prepared by	Acceptance of Assessment Conclusion
Name: Arif Faisal Simatupang	Name: Suratno Warsito
Company Name: PT BSI Group Indonesia	Company Name: Koperasi Produksi Rimba Harapan
Title: Lead Auditor	Title: Group Manager
Signature: 	Signature:  <p><i>(I the undersigned, being the most senior relevant management representative of the operation seeking or holding certification, agree with the contents of this report and accept the liability in execution of the procedure in the report.)</i></p>
Date: 07 July 2022	Date: 08 July 2022

Appendix A: Summary of Findings

Criterion / Indicator		Assessment Findings	Compliance
<p>Principle 1: Optimise productivity, efficiency, positive impacts and resilience Implement professional and transparent operations to secure sustainable livelihood improvements.</p>			
<p>Criteria 1.1: Smallholders establish a legal entity which has organizational capacity to comply with the RSPO Independent Smallholder Standard.</p>			
Eligibility	<p>E Legally registered entities have documented evidence to include:</p> <ol style="list-style-type: none"> 1. Legal formation (as per country requirements) 2. Fair and transparent decision making and governance 3. Additional documents per requirements for Group Formation and Management. 4. Signed or thumb printed Smallholder Declaration from all smallholder members, reference Annex 2 (see appendix 1 for details needed in declaration). 	<p>Koperasi Produksi (KOPSI) Rimba Harapan, or further will be mentioned as KOPSI Rimba Harapan, has registered the legal entity with documented evidence below:</p> <p>Legal formation</p> <ul style="list-style-type: none"> - Koperasi Produksi Rimba Harapan has legally formed based on Notarial Deed No. 3 dated 01 December 2021, by Public Notary located in Sintang City, Sintang Regency. - Taxes Identification Number (NPWP) No. 73.806.616.6-706.000 of Koperasi Rimba Harapan. - Business Identification Number (NIB/<i>Nomor Induk Berusaha</i>) N. 1512210027569 dated 15 December 2021. <p>Fair and transparent decision making and governance</p> <p>Fair and transparent decision making conducted through annual Cooperative’s Member Meeting (<i>Rapat Anggota Tahunan/RAT</i>) conducted regularly involved all member and Cooperative Agency of Sintang Regency. The recent RAT was conducted on 20 March 2022 for accounting period of 2021. The annual report has shown that cooperative in a good financial condition. This meeting aimed to discuss operational activities and financial report, and to accept and ratify the financial report, as a part of transparent decision-making and governance.</p>	Complied

		<p>The Annual Report has covered variables of incomes and expenses, financial balance, assets (active & passive), obligations (short term, long term and equity). Based on report review and public consultation with governmental agencies, can be concluded that the financial status of KOPSI Rimba Harapan is in a good condition.</p> <p>The Group Manager also has established ICS consist of ICS Team and 26 procedures consist of membership, RSPO requirements, and best management practices.</p> <p>Group Formation and Management</p> <p>Koperasi Produksi Rimba Harapan has an organization structure to support the implementation of the standard based on Head of Cooperative Decree No. 3 of 2020 dated 17 March 2020 regarding the establishment of cooperative structure of organization of 2020 – 2023.</p> <p>The structure consist of deliberative body, head of cooperative (Group Manager), secretary, treasury, marketing, head of ICS, Sub-group head (ICS).</p> <p>Signed Smallholder Declaration</p> <p>Every smallholder and KOPSI Rimba Harapan (declaration No. 21/KPRH/2019 dated 03 November 2019) have signed Smallholder Declarations. The clauses in Smallholder Declaration has comprised Annex 2 RSPO Independent Smallholder Standard of 2019, such as concerning land legality and dispute if any, minimum wage, worker welfare, environmental and HCV management, human rights, etc.</p>	
<p>Milestone A</p>	<p>Group manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements (section 3.2 below) and complete training on oil palm pricing mechanisms, financial management, and best practices for smallholder organisations.</p>	<p>The Group Manager and group members have an Internal Control System (ICS) that meets all the ICS Eligibility and MS A requirements, in the forms of ICS Team and 26 procedures comprises of membership, RSPO requirements, and best management practices.</p>	<p>Complied</p>

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		<p>Group Manager has provided trainings to all smallholders due to the preparation of RSPO certification. The trainings that have been provided to the smallholders were:</p> <ul style="list-style-type: none"> - RSPO ISH Standard on 2 February 2021. - Fire prevention training on 1 September 2019, provided by Manggala Agni (Fire Fighting Agency). - Pesticide classification and application training on 30 November 2019. - Soil cultivation training on 24 November 2019. - HCV training on 21 September 2019 by WWF. - Training of financial management and reporting on 21 January 2022. Facilitated by Yayasan Natural Kapital Indonesia. 	
<p>Milestone B</p>	<p>Smallholder groups are operating in accordance to best management practices for groups, including:</p> <ul style="list-style-type: none"> • Fair and transparent decision-making and governance • Sustainable financial management 	<p>KOPSI Rimba Harapan has operated the organization in accordance with best management practices, including fair and transparent decision making and governance.</p> <p>Fair and transparent decision making conducted through annual Cooperative's Member Meeting (<i>Rapat Anggota Tahunan/RAT</i>) conducted regularly involved all member and Cooperative Agency of Sintang Regency. The recent RAT was conducted on 20 March 2022 for accounting period of 2021. The annual report has shown that cooperative in a good financial condition. This meeting aimed to discuss operational activities and financial condition, and to accept and ratify the annual report, as a part of transparent decision-making and governance.</p> <p>The Annual Report has covered variables of incomes and expenses, financial balance, assets (active & passive), obligations (short term, long term and equity). Based on report review and public consultation with governmental agencies, can be concluded that the financial status of KOPSI Rimba Harapan is in a good condition.</p>	<p>Complied</p>

		The Group Manager also has established ICS consist of ICS Team and 26 procedures consist of membership, RSPO requirements, and best management practices.	
Criteria 1.2: Smallholders have the capacity to effectively manage their farm.			
Eligibility	Not Applicable	NA	Not Applicable
Milestone A	Smallholders complete training on farm business operations, monitoring and planning. The training includes capacity building on record keeping for production, including inputs and yields, transactions, and variety.	<p>Group Manager has provided trainings to all smallholders due to the preparation of RSPO certification. The trainings that have been provided to the smallholders among others:</p> <ul style="list-style-type: none"> - RSPO ISH Standard on 2 February 2021. - Fire prevention training on 1 September 2019, provided by Manggala Agni (Fire Fighting Agency). - Pesticide classification and application training on 30 November 2019. - Soil cultivation training on 24 November 2019. - HCV training on 21 September 2019 by WWF. 	Complied
Milestone B	Smallholders are managing their farms effectively and maintain records of production and transaction data of all FFB sale	<p>The flow chart of records starting from smallholder personal record (harvesting, manuring), then the Sub-Group Head (<i>Kelompok Tani</i>) will recap the data. After that, the data of Sub-Group will be recapped by the cooperative. It has been reviewed the data of sample of smallholders, Sub-Group and in Cooperative level. The data in Sub-Group level covering detail of every member, code number, planting year, hectarage, and production.</p> <p>For instance, total production of KOPSI Rimba Harapan of 2021 amount of 1,031.14 MT.</p>	Complied
Criteria 1.3: Smallholders implement good agricultural practices (GAP) on their farms.			

<p>Eligibility</p>	<p>Smallholders commit to implementing good agricultural practices on their farms. (Reference Smallholder Declaration, 1.1.E, Annex 2).</p>	<p>KOPSI Rimba Harapan has had completed procedures on Good Agricultures Training. The procedures covered aspect as follows:</p> <ul style="list-style-type: none"> • SOP of Land Clearing: <i>Standar Operasional Prosedur Persiapan dan Pembukaan Lahan Kelapa Sawit Swadaya Anggota</i> • SOP of Nursery: <i>Standar Operasional Prosedur Pembibitan Kelapa Sawit Swadaya Anggota</i> • SOP of Oil Palm Planting: <i>Standar Operasional Prosedur Penanaman Kelapa Sawit Anggota</i> • SOP of Manuring: <i>Standar Operasional Prosedur Pemupukan Kelapa Sawit Anggota</i> • SOP of Road Upkeep: <i>Standar Operasional Prosedur Pemeliharaan Jalan Kebun Kelapa Sawit Anggota</i> • SOP of Fire Fighting: <i>Standar Operasional Prosedur Pemadam Kebakaran Lahan Anggota Koperasi</i> • SOP of Water Resource Management: <i>Standar Operasional Prosedur Pengelolaan Air dan Sumber Air di Lahan Perkebunan Anggota</i> • SOP of Chemical Material Management: <i>Standar Operasional Prosedur Pengelolaan Penggunaan Bahan Kimia di Lahan Perkebunan Anggota</i> • SOP of Hazardous Waste Management: <i>Standar Operasional Prosedur Pengelolaan Bekas Kemasan Bahan Kimia di Lahan Perkebunan Anggota</i> • SOP of Risk Management and Personal Protective Equipment: <i>Standar Operasional Prosedur Pengendalian Resiko dan Penggunaan Alat Pelindung Diri (APD)</i> • SOP of FFB Selling: <i>Standar Operasional Prosedur Pencatatan dan Penjualan Tandan Buah Segar (TBS)</i> 	<p>Complied</p>
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		<p>All smallholder's member is committed to comply with all the procedures as written in the smallholder's declaration that signed by each member in registration form. For example, registration/ declaration on behalf of Ahmad Muhajir (7.5 Ha) that signed on 1 June 2015.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on Good Agriculture Practices (GAP).</p>	<p>KOPSI Rimba Harapan has started the RSPO Independent Smallholder Project that facilitated by World Wide Fund (WWF) since 2014. There are a lot of GAP meeting and socialization within that period. Board of ICS can show the latest evidence of Good Agriculture Training (GAP) 2021 as follows:</p> <ul style="list-style-type: none"> a. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sumber Rezeki on 13 April 2022. Attended by 35 participants. b. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Harapan Baru on 8 April 2022. Attended by 35 participants. c. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sapta Mandiri on 19 April 2022. Attended by 6 participants. d. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Berkah Mandiri on 13 April 2022. Attended by 8 participants. <p>Based on interview with random member, they can describe the Best Management Practice procedure such as upkeep, harvesting and phase out paraquat procedures and implementation in the ground. For example, chemical weeding usually was conducted one or two months</p>	<p>Complied</p>

		before manuring, annual pruning, frond stacking and chemical dosage of pesticide.	
Milestone B	Smallholders have adopted GAP on their farms and are tracking productivity through, but not limited to, records of FFB sales.	<p>KOPSI Rimba Harapan divided into 6 Kelompok Tani/KT (farmer group) with 74 members. Based on internal agreement, each <i>Kelompok Tani</i> has had harvesting schedule as follows:</p> <ul style="list-style-type: none"> • KT Rimba Sawit 19 members (harvesting schedule on 9 and 24 each month). Located in Desa Merarai 1. • KT Sapta Mandiri 7 members (harvesting schedule on 9 and 24 each month). Located in Desa Merarai 2. • KT Harapan Baru 12 members (harvesting schedule on 14 and 29 each month). Located in Desa Kajang Baru. • KT Berkah Mandiri 12 members (harvesting schedule on 7 and 22 each month). Located in Desa Peremban. • KT Sumber Rezeki members (harvesting schedule on 9 and 24 each month). Located in Desa Kenyabur Baru. • KT Tunas Mandiri 5 members (harvesting schedule on 9 and 24 each month). Located in Desa Repak Sari. <p>According to the internal procedure, each Kelompok Tani appointed personnel in charge to record the production of members during the harvesting date in document namely "Tonase Produksi Panen Periode". The daily record submitted to the ICS staff each month. For example, total production of KT Rimba Sawit period February 2022 is 34.732 MT. During January – December 2021, KOPSI Rimba Harapan produced 775,173 MT FFB. Those record of FFB is reported to the KT Boards to be check before payment day (dated 7 – 10) each month.</p> <p>Field Visit: KOPSI Rimba Harapan already has had Upkeep Procedure. In addition, the ICS Board has set up a Cooperative Work Program for period 2022,</p>	Non-compliance

		<p>particularly related to upkeep (fertilizer application including organic fertilizer/empty seeds, chemical weed control and pruning).</p> <p>Based on the results of field visits and interviews with landowners and workers, it was found that:</p> <ul style="list-style-type: none"> • The organization does not yet have a procedural guide related to pruning activities. The results of the field visit showed that some areas of farmers experienced delays in pruning but in other areas there was over pruning. The results of interviews with workers obtained information that workers did not really understand the proper and correct pruning process. • The work program table has not been implemented properly. It has not been shown evidence of the implementation of upkeep activity that has been carried out by each farmer group in accordance with the approved work program. <p>Based on that fact, it raised as non-compliance.</p> <p>FFB production recording is carried out collectively by each farmer group where the group management records the production amount of each member farmer, sends FFB to the factory, records the monthly production amount in the "Recap of Farmer Group Production List" document every month, manages the distribution of funds after deducting operational costs and distributes distribution of sales results to all members.</p> <p>Based on the member's explanation, payments are made on time (no later than the 11th – 12th of each month). The officer who distributes the sales results is the treasurer of the farmer group.</p>	
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<p>Principle 2: Ensure Legality, Respect for Land Rights and Community Wellbeing Comply with the law and respect communities' rights</p>
<p>Criteria 2.1: Smallholders have legal or customary rights to use the land in accordance with national and local laws, and customary practices</p>

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Eligibility	Smallholders provide the coordinates or maps of their plots and evidence of ownership, or rights to use the land (refer to appendix 1).	The cooperative has provided land ownership database that covered the information of ID number, name of member, farmer group, land title status and its number, planting year, cultivation permit data, environmental permit data, location (village, sub district, regency and province), and geolocation of each plot. Its database attached with brief maps.	Complied																				
Milestone A	Smallholders can demonstrate legal ownership or native and/or customary rights to use the land or demonstrate that they are in the process of legalisation of that right.	<p>The Group Manager has shown all legal ownership status and its land title of all smallholder.</p> <p>All of smallholders have had land title in the form of:</p> <ul style="list-style-type: none"> - Land Certificate (SHM – <i>Sertifikat Hak Milik</i>) which is issued by Agrarian Agency. SHM is a highest individual land title in Indonesia, signed by Agrarian Agency in Regency level. - Decree of Land Ownership History (SKT – <i>Surat Keterangan Tanah</i>) which is issued by Village Head. <p>The sample of land title that have been verified of sample smallholders at IC are:</p> <table border="1" data-bbox="1115 943 1924 1383"> <thead> <tr> <th>Block No.</th> <th>Name</th> <th>Size (ha)</th> <th>Type of Land Title</th> </tr> </thead> <tbody> <tr> <td>KPRH02</td> <td>Isrianto</td> <td>0.70</td> <td>SKT No. 593.21/487/SKT/2015 dated 4 January 2015</td> </tr> <tr> <td>KPRH09</td> <td>Ratimin</td> <td>1.47</td> <td>SHM No. 00845 dated 02 September 2016</td> </tr> <tr> <td>KPRH11</td> <td>Rudi Asmara</td> <td>1.90</td> <td>SHM No. 00794 dated 31 July 2015</td> </tr> <tr> <td>KPRH17</td> <td>Mastur Efendi</td> <td>0.90</td> <td>SHM No. 3988 dated 22 February 1985</td> </tr> </tbody> </table>	Block No.	Name	Size (ha)	Type of Land Title	KPRH02	Isrianto	0.70	SKT No. 593.21/487/SKT/2015 dated 4 January 2015	KPRH09	Ratimin	1.47	SHM No. 00845 dated 02 September 2016	KPRH11	Rudi Asmara	1.90	SHM No. 00794 dated 31 July 2015	KPRH17	Mastur Efendi	0.90	SHM No. 3988 dated 22 February 1985	Complied
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Milestone B	Smallholder plots are clearly and visibly demarcated and maintained, and the smallholders are operating only within these boundaries.	<p>During the audit, auditors have conducted field observation to 11 plots of smallholder as the sample mentioned in Criteria 2.1 A.</p> <p>Based on field observation to these plots, it can be shown that all land demarcations are available clearly, visibly, and maintained. All smallholders can demonstrate their land boundary, and there is no indication of land disputes.</p>	Complied																												
<p>Criteria 2.2: Smallholders have not acquired lands from indigenous peoples, local communities or other users without their free, prior and informed consent, based on a simplified FPIC approach.</p>																															
Eligibility	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	All smallholders have signed the Declaration of Independent Smallholder according to Annex 2 RSPO ISH Standard, such as having farm legality, also the commitment to practice sustainably, including	Complied																												

Milestone A	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).	<p>agronomy, environmental and conservation area management, not buy land from indigenous people without FPIC, human rights and no child or forced labour, minimum payment, etc, as well as to provide information related to those to the Group Manager.</p> <p>Through the public consultation with village head and government agencies has been obtained information that there is no indigenous people around the smallholder plots. However, the lands acquired from previous landowners who were surrounding community. Every land acquisition has involved Village Head as a community representative and boundaries witness to ensure there is no dispute or land grabbing.</p> <p>For SHM (<i>Sertifikat Hak Milik</i>) land title as the highest individual land title possible according to the Indonesian regulation, in the process of the HGU granting has been made through FPIC process, that was by public consultation with surrounding community and Village Head, field verification, and a month notification for complaint submission if any.</p>	Complied
Milestone B	For existing plots, smallholders can demonstrate that they have not acquired land without free, prior and informed consent of indigenous peoples, local communities or other users (refer to appendix 1).		Complied
Criteria 2.3: The right to use the land is not disputed by indigenous peoples, local communities or other users			
Eligibility	Smallholders declare any existing disputes on the land commit to resolving said disputes and provide information on the current status of those disputes (if any) (refer to appendix 1).	<p>Every smallholder and KOPSI Rimba Harapan (declaration No. 21/KPRH/2019 dated 03 November 2019) have signed Smallholder Declarations. The clauses in Smallholder Declaration have comprised Annex 2 RSPO Independent Smallholder Standard of 2019, such as concerning land legality and dispute if any, minimum wage, worker welfare, environmental and HCV management, human rights, etc.</p> <p>Based on document review, interview with the smallholders and stakeholders, as well as field observation, can be concluded that currently there is no any existing dispute in operational area of KOPSI Rimba Harapan.</p>	Complied
Milestone A	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access	Based on interview with local government (village head), relevant agencies, as well as field observations, there is no land disputes occurs	Complied

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	rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	within KOPSI Rimba Harapan.	
Milestone B	There is an absence of disputes among indigenous peoples, local communities or other users, regarding land, resource-use and access rights; or where there is a dispute, dispute resolution processes are implemented, and the process is accepted by all parties involve	The Group Manager has ensured that group members lands are not claimed or contested by any third parties or local communities and there is no violation of customary rights. If any land dispute will be addressed based on SOP of Land Acquisition (No. 020/SOP/KP-RH/III/2019 dated 30 March 2019).	Complied
Criteria 2.4: Smallholder plots are located outside of areas classified as national parks or protected areas, as defined by national, regional or local law or as specified in National Interpretation.			
Eligibility	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Based on farm legality documents (SHM, SKT, STDB), has been known that there is no smallholder’s plot inside the forest area. The Group Manager has mapped all smallholder’s plots and overlaid with the Forest Area Map of West Kalimantan Province No. 733/Menhut-II/2014.	Complied
Milestone A	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).		Complied
Milestone B	Smallholder plots are located outside of areas classified as national parks or protected areas as defined by national, regional or local law, or as specified in National Interpretations (refer to appendix 1).	Based on farm legality documents (SHM, SKT, STDB), has been known that there is no smallholder’s plot inside the forest area. The Group Manager has mapped all smallholder’s plots and overlaid with the Forest Area Map of West Kalimantan Province No. 733/Menhut-II/2014. However, KOPSI Rimba Harapan has not been able to show evidence of an overlay map of the KOPSI Rimba Harapan area against Forestry Minister Decree No. 129/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Stipulation of National Peat Hydrological Unit Map and Forestry Minister Decree No. 130/MENLHK/SETJEN/PKL.0/2017/2/2017 concerning Determination of the National Peat Ecosystem Function Map to ensure the type of peat soil and its function (protection or cultivation). This issue is based on the Land Use Change Analysis (LUCA) Report dated August 5, 2021, it is known that as many as 20 farmer plots	Non-compliance

		(30.86 Ha) are included in the peat area. This is become a nonconformity No. 2204251-202205-M2.	
Criteria 2.5: For new planting, smallholders do not clear or acquire any land without obtaining the free, prior and informed consent (FPIC), of indigenous people and/or local communities and/or other users , based on a simplified FPIC approach.			
Eligibility	For new oil palm planting, smallholders commit not to clear or acquire land from indigenous people, local communities, or other users without their free, prior and informed consent, based on a simplified FPIC approach (refer to appendix 1).	Based on interview with the Group Manager and sample of smallholders, they have no plan of any oil palm new planting.	Complied
Milestone A	A Smallholders complete training on how to conduct a simplified FPIC approach.	Based on interview with the Group Manager and sample of smallholders, they have no plan of any oil palm new planting.	Complied
Milestone B	Based on a simplified FPIC approach, smallholders jointly agree on a plan with the affected indigenous peoples and/or local communities and/or other rights holders, including vulnerable groups, for new oil palm developments, if these involve land-use change. <i>Note: Do any smallholders within the group have plans for new planting of oil palm? If none, SKIP.</i>	Based on interview with the Group Manager and sample of smallholders, they have no plan of any oil palm new planting.	Complied
Principle 3: Respect human rights, including workers’ rights and conditions Safeguard human rights and protect workers’ rights, ensuring safe and decent working conditions.			
Criteria 3.1: There is no use of forced labour.			
Eligibility	Smallholders commit to no use of forced labour and ensure that any use of forced labour on the farm is terminated at Eligibility. They provide information on the source of labour on the farm, including family, contract and hired labour (refer to appendix 1).	KOPSI Rimba Harapan has the smallholders declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of: - Ensuring no forced labour on farm operations and ending any existing forced labour. Each member shall sign the declaration before they are registered as member. The commitment related to zero usage of forced labour covered in clause D.3 <i>Memastikan tidak ada penggunaan pekerja paksa</i>	Complied

		<p><i>di kebun dan menghentikan seluruh bentuk pekerja paksa</i> (ensuring there is no forced labour and terminated all form of forced labour). For example, sighted the signed declaration on behalf of Ahmad Muhajir on 1 June 2015.</p> <p>During this Stage 2 audit obtained information that most of smallholder covered the upkeep and harvesting by themselves. The other one recruit their closed family. Besides that, the organization recruit 1 administration staff. All worker under Kopsi Rimba Harapan covered in working agreement letter. There is no issue of forced labour so far. Further information will be verifying during field interview in the Stage 2 audit.</p>	
<p>Milestone A</p>	<p>Smallholders complete training on free and fair labour and implement measures to ensure that all work is voluntary, and the following practices are prohibited:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages 	<p>All smallholders have signed the working agreement. Mostly worker is come from same village and by family approach agreement. There is no issue related of:</p> <ul style="list-style-type: none"> • Retention of identity documents including but not limited to passports; • Payment of recruitment fees by workers; • Contract substitution; • Involuntary overtime; • Lack of freedom of workers to resign; • Penalty for termination of employment; • Debt bondage; • Withholding of wages <p>KOPSI Rimba Harapan has established the Standard Operation Procedure on Employment Requirements and Job Identification Form "Persyaratan Ketenagakerjaan dan Form Identifikasi Pekerjaan" (SOP Nomor: 27/KPRH/2019) dated 3 December 2019. In the procedures written "Wages for all workers in cooperatives must be mutually agreed,</p>	<p>Complied</p>

		<p>recorded, documented and not less than the minimum wage that has been determined by the regulator”.</p> <p>KOPSI Rimba Harapan appointed one freelance staff to manage the clerical data. Based on document verification, the working agreement has been covered in the contract number: 15/KPRH/SKK/I/2022 dated 1 February 2022 (valid until 31 January 2023). The agreement has covered the clause:</p> <ul style="list-style-type: none"> • Working period • Job description and responsibility • Contract extension • Payment and benefit • Contract termination • Force majeure 	
Milestone B	Workers on the farm, including their families, have unrestricted access to their identity documents, have freedom of movement and can declare that their employment is freely chosen.	<p>There are no outside workers in KOPSI Rimba Harapan so far. All worker came from the same village and freedom of movement and freely chosen employment.</p> <p>During the field visit and interview with the upkeep workers in KT Rimba Sawit obtain information that they came from the same village with the landowner (smallholder). Work agreements generally use a family approach. There is no requirement to submit residency documents/other important documents that must be submitted to landowners before they start work. Moreover, workers have the right to stop working at any time without coercion.</p>	Complied
Criteria 3.2: Children are not employed or exploited. Work by children is acceptable on family farms, under adult supervision and when not interfering with education programmes. Children are not exposed to hazardous working conditions.			
Eligibility	Smallholders are aware of what defines child labour and ensure that any child labour in the farm operations is terminated at Eligibility.	KOPSI Rimba Harapan has the smallholders declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of:	Complied

	<p>Awareness of child labour and commitment to no child labour includes:</p> <ol style="list-style-type: none"> 1. Compliance with the minimum age of workers and as defined by local, state, or national law, 2. Not exposing children to hazardous work. 3. Providing adult supervision of young people working on the farm. 4. Ensuring the practice of children’s rights to education is unrestricted and respected. <p>(Refer to appendix 1).</p>	<p>- Ensuring no child labour on farm operations and ending any existing child labour.</p> <p>Each member shall sign the declaration before they are registered as member. The commitment related to child labour covered in clause D.8 <i>Memastikan tidak terdapat penggunaan pekerja anak di kebun dan menghentikan seluruh praktik penggunaan pekerja anak saat ini</i> (ensuring there zero child labour and terminated all form of child labour). For example, sighted the signed declaration on behalf of Ahmad Muhajir on 1 June 2015.</p> <p>Based on information gathered during public consultation, board of ICS and government agencies stated that there is no child labour usage in field.</p>	
<p>Milestone A</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>KOPSI Rimba Harapan has the employment procedure named Standard Operation Procedure on Employment Requirements and Job Identification Form (SOP Nomor: 27/KPRH/2019) dated 3 December 2019.</p> <p>The procedure described the requirement that shall fulfilled by smallholder before employed their employment as follows:</p> <ul style="list-style-type: none"> • No child worker (under 18 year) in all core activity in field or cooperative office. • No pregnant or breastfeeding worker in high risk activity such as manuring and pesticide applicator. • All smallholder and the workers shall show their ID Card to ensuring their minimum age requirement. • Payment are based on collective agreement, documented and not less than minimum requirement that stipulated by the local government. • All smallholder ensuring all of their workers equipped with appropriate PPE. 	<p>Complied</p>

		Based on interview with ICS Board obtain information that there is no smallholders member used the underage workers.	
<p>Milestone B</p>	<p>Group managers and smallholders implement measures to protect children as follows:</p> <ol style="list-style-type: none"> 1. There are no workers on smallholder farms under the age of 15 or under the minimum age defined by local, state or national law, whichever is higher. 2. Children are only permitted to help on family farms and are not permitted to perform dangerous, hazardous or heavy work. 3. If young workers are employed, their work is not mentally or physically harmful and does not interfere with their schooling, if applicable. 	<p>KOPSI Rimba Harapan has had the employment procedure named Standard Operation Procedure on Employment Requirements and Job Identification Form (SOP Nomor: 27/KPRH/2019) dated 3 December 2019.</p> <p>The procedure described the requirement that shall fulfilled by smallholder before employed their employment as follows:</p> <ul style="list-style-type: none"> • No child worker (under 18 year) in all core activity in field or cooperative office. • No pregnant or breastfeeding worker in high risk activity such as manuring and pesticide applicator. • All smallholder and the workers shall show their ID Card to ensuring their minimum age requirement. • Payment are based on collective agreement, documented and not less than minimum requirement that stipulated by the local government. • All smallholder ensuring all of their workers equipped with appropriate PPE. <p>Based on interview with ICS Board obtain information that there is no smallholders member used the underage workers.</p> <p>Field Visit:</p> <p>Based on a field visit to KT Rimba Harapan, the audit team obtains information that there was no child labor at all in the smallholder plots. Upkeep/harvest work is generally dominated by men aged 20 - 40 years. Meanwhile, female workers generally work as loose fruit pickers.</p>	<p>Complied</p>
<p>Criteria 3.3: Workers’ pay complies with minimum legal requirements, mandatory industry standards as defined by national law or collective bargaining, whichever takes priority in local regulations.</p>			

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Eligibility	Smallholders commit to pay workers according to minimum legal requirements or mandatory industry standards (Refer to appendix 1).	<p>Every smallholder and KOPSI Rimba Harapan (declaration No. 21/KPRH/2019 dated 03 November 2019) have signed Smallholder Declarations. In point D.4 has stated the commitment to pay workers with minimum wage stated by the government.</p> <p>Moreover, KOPSI Rimba Harapan has a Standard Operating Procedure for Employment Requirements and a Job Identification Form (SOP Number: 27/KPRH/2019) dated December 3, 2019. In one of the procedure points it is stated that: "The wages of all workers in the cooperative must be mutually agreed, recorded, documented and not less than the minimum wage that has been determined by the regulator".</p>	Complied
Milestone A	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups, including women.	<p>Most of the workers employed came from smallholders family or the same village. Most of the workers usually work specific duty such as harvesting and upkeep which is done around 4 - 5 days per month. Based on that, the agreement on payment based on mutual agreement between the smallholder and the workers. There is no discrimination on this issue where there is a women workers as pesticide applicator and fruit pickers.</p>	Complied
Milestone B	Workers receive payments as expected and agreed in accordance with at least the legal minimum wage rate (excluding overtime premiums) and without discrimination against vulnerable groups including women.	<p>Most of the workers employed came from smallholders family or the same village. Most of the workers usually work specific duty such as harvesting and upkeep which is done around 4 - 5 days per month. Based on that, the agreement on payment based on mutual agreement between the smallholder and the workers. There is no discrimination on this issue where there is a women workers as pesticide applicator and fruit pickers.</p> <p>The Group Manager has shown the Decree of West Kalimantan Governor (No. 1407/DISNAKERTRANS/2021 dated 18 November 2021) related provincial minimum wage (UMP/Upah Minimum Provinsi) of 2022, amount of IDR 2,434,328 /month.</p> <p>Based on the Regulation of the Minister of Manpower No. 15 of 2018</p>	Complied

		<p>concerning Minimum Wages, the daily wage of workers can be calculated by dividing the monthly wage by 25 (for 6 working days a week) or dividing by 126 for hourly basis.</p> <p>Due to farmers paying the harvester based on output and not required to work a full day to cover the farm area, the verification uses hourly wage for comparison of working hours. Therefore, the government minimum hourly rate is IDR 19,320 / hour.</p> <p>Based on interviews with Prpto (harvester) in the farm of Mastur Effendi, he said that in general harvesting activity starts from 07.00 to 12.00 am or about 5 hours and the average yield per day is 1 - 1.5 tons. Harvester payrate based on agreement with farmer are around IDR 200 - 300 /Kg FFB depends on the terrain. Therefore, they have been paid IDR 40,000/hour at minimum (above the minimum wage).</p>	
<p>Criteria 3.4: Workers understand their rights and freedom to file a complaint/grievance to group manager or relevant third parties, including RSPO.</p>			
Eligibility	Smallholders commit to respect the rights of workers to file a complaint/grievance (Refer to appendix 1).	<p>KOPSI Rimba Harapan has the smallholders declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of:</p> <ul style="list-style-type: none"> - Respecting the rights of workers to file a complaint. <p>Each member shall sign the declaration before they are registered as member. The commitment related to child labour covered in clause D.5 <i>Menghargai hak pekerja untuk pengaduan keluhan</i> (respect the worker right for grievance). For example, sighted the signed declaration on behalf of Ahmad Muhajir on 1 June 2015.</p> <p>During this Stage 2 audit, board of ICS has showed the grievance logbook and stated that there was no worker grievance.</p>	Complied
Milestone A	Smallholders complete training on workers' rights to file a complaints/grievance and communicate to workers the means to file a complaint/grievance.	Based on field visit and interview with the smallholder member, workers and related stakeholders obtains information that the complaint/grievance procedure was disseminated. Each smallholder member, workers and related stakeholders are free to submit their	Complied

		<p>complaint/grievance through short message (SMS), email or directly to the Group Manager.</p> <p>Until this audit, there is no complaint/grievance submitted by the smallholder member, workers and related stakeholders.</p>	
Milestone B	Workers are aware of and have access to an effective means for filing a complaint/grievance.	<p>Based on field visit and interview with the smallholder member, workers and related stakeholders obtains information that the complaint/grievance procedure has been disseminated. Each smallholder member, workers and related stakeholders are free to submit their complaint/grievance through the short message (SMS), email or directly to the Group Manager.</p> <p>Until this audit, there is no complaint/grievance submitted by the smallholder member, workers and related stakeholders.</p>	Complied
Criteria 3.5: Working conditions and facilities are safe and meet minimum legal requirements.			
Eligibility	Smallholders commit to providing safe working conditions and facilities (Refer to appendix 1).	<p>KOPSI Rimba Harapan has the smallholders declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of:</p> <ul style="list-style-type: none"> - Providing safe working conditions and facilities <p>Each member shall sign the declaration before they are registered as member. The commitment related to child labour covered in clause D.6 Menyediakan kondisi kerja dan fasilitas kerja aman (provide the safe working condition and working facility). For example, sighted the signed declaration on behalf of Ahmad Muhajir on 1 June 2015.</p> <p>Based on interview with ICS board known that all workers equipped with appropriate PPE.</p>	Complied
Milestone A	Smallholders, workers, and family members complete training and aware of health and safety risks associated with farm work, (including that of pesticide use) and how to mitigate them	<p>KOPSI Rimba Harapan already has a Standard Operating Procedure for Occupational Health and Safety (SOP Number: 22/KPRH/2019) dated December 3, 2019. The procedure stated that:</p>	Complied

		<ol style="list-style-type: none"> 1. All workers shall equip with first aid kit and using PPE especially in high risk job. 2. Forming OHS Committee. 3. Conduct risk assessment in every job aspect. 4. Preparing schedule report related to OHS and working accident handling. 5. Each smallholder should provide OHS facility and PPE to all of their respective workers. 6. KOPSI Rimba Harapan should provide OHS facility such as uniform, safety helmet, google, masker, hand glove, safety boots and first aid kit. 7. Group Manager provide nonmaterial OHS facility such as PPE Manual, signboard and PPE warning board. 8. In case of accidents in office, smallholder plot, transportation, OHS Committee shall conduct first aid action. <p>For the pesticide applicator, the working tool prepared by the smallholders, including PPE. Each applicator has been attended the safety working procedure on pesticide handling.</p> <p>Based on field visit to the smallholders plot in KT Rimba Harapan obtains information that the pesticide applicator (weeding) has been equipped with appropriate PPE by the landowner. The PPE such as safety boot, apron, hand gloves and safety mask. All the PPE used are free.</p> <p>The upkeep worker who were did pruning activities are also equipped with boots and gloves which are given free of charge by the landowner.</p> <p>Group Manager has provided first aid kit for every sub-group (<i>Kelompok Tani</i>) on 14 May 2022. The harvesting mostly conducted in the same period for every KT member (every KT has their own harvesting schedule). At the day of harvesting, the KT Head brings the first aid kit</p>	
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		to the farm. Therefore, the farmer and harvester can easily access the first aid kit.	
Milestone B	<p>Workers, including smallholder family members, have access to safe working conditions and amenities that include:</p> <ul style="list-style-type: none"> • Safe and adequate housing, where applicable, • Access to basic first aid supplies • Health and safety equipment, including minimum personal protective equipment (PPE) if appropriate for the type of work. • Adequate drinking water • Access to toilets 	<p>All workers came from same village and has had their own home and facilities. The smallholders no need to provide housing to the workers. Based on field visit to the smallholders plot in KT Rimba Harapan obtains information that the pesticide applicator (weeding) has been equipped with appropriate PPE by the landowner. The PPE such as safety boot, apron, hand gloves and safety mask. All the PPE used are free. The upkeep worker who were did pruning activities are also equipped with boots and gloves which are given free of charge by the landowner. Group Manager has provided first aid kit for every sub-group (<i>Kelompok Tani</i>) on 14 May 2022. The harvesting mostly conducted in the same period for every KT member (every KT has their own harvesting schedule). At the day of harvesting, the KT Head brings the first aid kit to the farm. Therefore, the farmer and harvester can easily access the first aid kit.</p> <p>Workers usually bring their own drinking water from their homes. Generally, the drinking water is sufficient for them to consume until the end of working hours.</p> <p>Until the audit is completed, there is no request from the landowner/workers to provide toilets on their plots.</p>	Complied
Criteria 3.6: There is no discrimination, harassment, or abuse on the farm.			
Eligibility	Smallholders commit to no discrimination, harassment or abuse on the farm (Refer to appendix 1).	<p>KOPSI Rimba Harapan has had the smallholders declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of:</p> <ul style="list-style-type: none"> - No discrimination, harassment or abuse on the farm. <p>Each member shall sign the declaration before they are registered as member. The commitment related to child labour covered in clause D.7 <i>Tidak melakukan diskriminasi, pelecehan di kebun</i> (no</p>	Complied

		discrimination and harassment). For example, sighted the signed declaration on behalf of Ahmad Muhajir on 1 June 2015. Based on interview with ICS board known that there is no record of discrimination and harassment.	
Milestone A	Smallholders complete training on workplace discrimination, harassment and abuse and are aware of need for a safe workspace.	Based on interview with ICS board obtain information that the no discrimination and harassment policy recorded so far. The last training was conducted on 14 – 18 February 2022 separately in each farmer group/KT. Field Visit: Based on interview with landowner and workers obtains information that there is no discrimination, harassment and abuse in the workplace. All workers are treated humanely without discrimination of ethnicity, religion and race as well as region of origin. In addition, there were no records of harassment or violence by landowners against employees until the audit was completed.	Complied
Milestone B	Workers freely express that they are working in a place that is free from discrimination, harassment or abuse.	Based on interview with ICS board obtain information that the no discrimination and harassment policy recorded so far. The last training was conducted on 14 – 18 February 2022 separately in each farmer group/KT. Field Visit: Based on interview with landowner and workers obtains information that there is no discrimination, harassment and abuse in the workplace. All workers are treated humanely without discrimination of ethnicity, religion and race as well as region of origin. In addition, there were no records of harassment or violence by landowners against employees until the audit was completed.	Complied

Principle 4: Protect, conserve and enhance ecosystems and the environment
 Protect the environment, conserve biodiversity, enhance ecosystems and ensure sustainable management of natural resources.

Preamble

High Conservation Value (HCVs) and High Carbon Stock (HCS) forests

This Independent Smallholder Standard is pursuing the objective of the RSPO Smallholder Strategy to increase smallholder inclusion, prioritise improved practices which also benefit smallholder livelihoods, whilst also upholding the core sustainability requirements. This includes the protection of areas of HCV and HCS forests. The RSPO has developed a simplified HCV methodology for identifying, protecting and managing HCVs that provides guidance for both existing and new planting (see here).

Aligned with the new HCS requirements in the RSPO 2018 P&Cs, the RSPO, in consultation with the HCSA Steering Group, intends to develop a simplified combined HCV-HCS approach to identify and protect HCS forests. The simplified and combined HCV-HCS approach for independent smallholders will be open to public consultation and will be published no later than November 2020.

In the meantime, independent smallholders are not allowed to clear any primary forests or any areas required to protect or enhance HCVs and HCS forests, as committed by signing the Smallholder Declaration. Until the simplified combined HCV-HCS approach and tool for independent smallholders is available, new plantings will only be permitted in low risk areas. The definition and procedure for identification of low risk areas will be defined by a Smallholder No Deforestation Task Force.

Remediation and Compensation Procedure (RaCP)

Remediation and compensation are required for any clearance since November 2005 without prior HCV assessment (see criterion 4.2) and any clearance since November 2019 without prior HCS assessment.

The requirements as outlined in the RaCP (2015) is not fully applicable for independent smallholders. For independent smallholders, this RSPO ISH Standard is focused on developing an appropriate RaCP mechanism such as on-site remediation (with funding mechanisms to be determined) as this is contextually appropriate to the scale of independent smallholder production and enables independent smallholders to maximise positive environmental impact on-site. The requirement means that quantified liability is disclosed and assessed through a land use change analysis (LUCA) supported by the RSPO Secretariat.

Criteria 4.1: High Conservation Values (HCVs) on the smallholder plot or within the managed area and High Carbon Stock (HCS) forests identified after November 2019 using the simplified combined HCV-HCS approach, are managed to ensure that they are maintained and/or enhanced.

Eligibility	Smallholders commit to protect HCVs and HCS forests through the precautionary practices approach (Refer to appendix 1).	KOPSI Rimba Harapan has the smallholder’s declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of: - No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation)	Complied
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		<ul style="list-style-type: none"> - Protect HCVs and HCS forests through the precautionary practices approach <p>Based on document verification, KOPSI Rimba Harapan has conducted HCV Assessment on November – December 2021 (facilitated by independent HCV assessors). Through the assessment found that there is 11.81 Ha indicated as HCV area (HCV 1, HCV 3, HCV 4 and HCV 5).</p>	
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<p>Milestone A</p>	<p>Smallholders complete training on and are aware of:</p> <ul style="list-style-type: none"> • The importance of maintaining and conserving HCVs and HCS forests • Human-wildlife conflict; and • Rare, threatened and endangered species and important ecosystems. 	<p>Training HCV and HCS forests conducted concurrently with Focus Group Discussion for HCV Assessment in 11 December 2021 attended by 16 persons, including 6 persons of Internal Control System which responsible to manage the members. Awareness/training material consist of:</p> <ol style="list-style-type: none"> 1. Definition of HCV 2. Importance of maintaining and conserving HCVs 3. Human-wildlife conflict management 4. RTE species and important ecosystems 5. Participatory mapping of HCV area <p>The trained responsible persons of the ICS provides training all members with simply method.</p> <p>KOPSI Rimba Harapan have 74 members (5 Farmer Group) which already completed trained for HCV-HCS as below details:</p> <table border="1" data-bbox="1115 887 1917 1299"> <thead> <tr> <th>No</th> <th>Farmer Group or "Kelompok Tani"</th> <th>Members</th> <th>Date of Training</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Rimba Sawit</td> <td>19</td> <td>08 Apr – 09 May 2022</td> </tr> <tr> <td>2</td> <td>Sapta Mandiri</td> <td>7</td> <td>19 April 2022</td> </tr> <tr> <td>3</td> <td>Harapan Baru</td> <td>12</td> <td>08 April 2022</td> </tr> <tr> <td>4</td> <td>Berkah Mandiri</td> <td>12</td> <td>13 April 2022</td> </tr> <tr> <td>5</td> <td>Sumber Rejeki</td> <td>19</td> <td>13 April 2022</td> </tr> <tr> <td>6</td> <td>Tunas Mandiri</td> <td>5</td> <td>18 May 2022</td> </tr> </tbody> </table>	No	Farmer Group or "Kelompok Tani"	Members	Date of Training	1	Rimba Sawit	19	08 Apr – 09 May 2022	2	Sapta Mandiri	7	19 April 2022	3	Harapan Baru	12	08 April 2022	4	Berkah Mandiri	12	13 April 2022	5	Sumber Rejeki	19	13 April 2022	6	Tunas Mandiri	5	18 May 2022	<p>Complied</p>
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<p>Milestone B</p>	<p>Smallholders implement precautionary practices and manage and maintain rare, threatened and endangered species, HCVs and HCS forests, where applicable</p>	<p>KOPSI Rimba Harapan established Annual Working Programme 2022 and documented on "Program Kerja Koperasi Produksi Rimba Harapan Tahun Buku 2022". The program consists of:</p> <ol style="list-style-type: none"> 1. Harvesting activities and best practices. Planned: Jan-Dec 2022. Monthly basis. 2. Organizational management and capacity building. Planned: Jan-Dec 2022. Monthly basis. 3. Contract evaluation of MoU with FFB receiver PT. Sintang Agro Mandiri. Planned: Feb 2022. 4. Monitoring of plot boundaries. Planned: Apr-May 2022. 5. Socialisation/awareness Replanting program from Plantation Office. Planned: Jan 2022. 6. Financial training/awareness for independent smallholders. Planned: Jan 2022. 7. Training and preparation of Annual Member Meeting (RAT). Planned: Feb 2022. 8. Training of Oil Palm cultivation from educational organisation (Bogor Agriculture University) and bank (BRI). Planned: Jan 2022. 9. Public consultation HCV and management and monitoring HCV. Planned: Mar 2022. 10. Annual Member Meeting (RAT) year 2021. Planned: Mar 2022. 11. Monitoring of legal/plot boundaries. Planned: Apr 2022. 12. Monitoring HCV. Planned: Apr 2022. 13. Awareness of BMPs, OHS, HCV, Disallowing Paraquat and Workforce. Planned: Apr 2022. <p>Based on interview with sample of individual smallholders as follow:</p> <ol style="list-style-type: none"> 1. Mr. Rudi Asmara (KPRH11) 	<p>Complied</p>
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		<p>2. Mr. Mastur Efendi (KPRH17) 3. Mrs. Musliah (KPRH24)</p> <p>Acknowledge that implementation of precautionary practices and manage and maintain rare, threatened and endangered species, HCVs conducted through monitoring RTE species using template form which established by Koperasi during harvesting activities.</p> <p>Group Manager established monitoring form "Formulir Monitoring Satwa Liar dan Dilindungi (NKT 1.2) KOPSI Rimba Harapan and Formulir Monitoring Kawasan NKT 4 / aliran alami dan gambut" as implementation of precautionary practices and manage HCV and wildlife.</p> <p>Sample of document verification as follow:</p> <ol style="list-style-type: none"> 1. Kelompok Tani Rimba Sawit was conducted on 10 Mar – 9 Apr 2022. 2. Kelompok Tani Sapta Mandiri was conducted on 19 Apr 2022. <p>Document of "Formulir Monitoring Satwa Liar dan Dilindungi (NKT 1.2) KOPSI Rimba Harapan" consist of several parameter to monitor, such as: Type of Wildlife, Visual Location, Plot, Wild hunting (yes/no), PIC.</p>	
<p>Criteria 4.2: Where the existing smallholder plot has been planted and cleared after November 2005 or is on an area identified as HCS forests after November 2019 up to the eligibility period, a RaCP process appropriate for smallholders based on Land Use Change Analysis (LUCA) will be applicable (reference preamble).</p>			
<p>Eligibility</p>	<p>Smallholders provide information on all smallholder plots converted and planted with oil palm after 2005, through use of the simplified combined HCV- HCS approach for Smallholders (Refer to appendix 1).</p>	<p>According to List of Member "Daftar Anggota ICS Kelapa Sawit KOPSI Rimba Harapan" indicates that oldest palm crops planted in 2010 (12 years) and the youngest palm crops planted in 2016 (6 years). Oil palm crops of all members is in 1st cycle period and planted after 2005. Land Use Change Analysis (LUCA) conducted in 5 August 2021 by Independent Assessor.</p>	<p>Complied</p>

		<p>Land Use history is available in Land Use Change Analysis (LUCA) which has been submitted to RSPO and approved with status PASSED on 9 August 2021.</p> <p>Based on document verification, KOPSI Rimba Harapan has conducted HCV Assessment on November – December 2021 (facilitated by independent HCV assessors). Through the assessment found that there is 11.81 Ha indicated as HCV area (HCV 1, HCV 3, HCV 4 and HCV 5).</p>																
<p>Milestone A</p>	<p>Group members develop a plan to identify the maximum area for on-site remediation of HCVs lost since 2005 and HCS forests lost since November 2019, through a participatory process and the plan is submitted to RSPO.</p>	<p>According to LUCA report dated 5 August 2021 that has been submitted to RSPO, there is Final Compensation Liability amount 14.22 Ha. Where the area that needs to remediate is totally 33.72 Ha consist of two plots are adjacent to the river, and 20 plots are situated in the peat hydrological unit.</p> <p>KOPSI Rimba Harapan have made remediation plan which describe on HCV management plan for conserving two plots on riparian. The HCV management plan following:</p> <table border="1" data-bbox="1115 887 1955 1217"> <thead> <tr> <th>No</th> <th>Management Plan</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>- Installing zero spraying or spraying markers on riparian. - Planting bamboo's or woody plants.</td> <td>Natural waterways of Farmer Group Rimba Sawit, Harapan Baru, Berkah Mandiri.</td> </tr> <tr> <td>2.</td> <td>- Peat water surface level management. - Land fire monitoring</td> <td>Peat area on Farmer Group Tunas Mandiri</td> </tr> </tbody> </table> <p>Action Plan of Peat Management on plots of Silvester Simson and Dodi Gunawan.</p> <table border="1" data-bbox="1115 1339 1955 1385"> <thead> <tr> <th>No</th> <th>Action Plan</th> <th>Timeline</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	No	Management Plan	Location	1.	- Installing zero spraying or spraying markers on riparian. - Planting bamboo's or woody plants.	Natural waterways of Farmer Group Rimba Sawit, Harapan Baru, Berkah Mandiri.	2.	- Peat water surface level management. - Land fire monitoring	Peat area on Farmer Group Tunas Mandiri	No	Action Plan	Timeline				<p>Complied</p>
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Milestone B	An RSPO-approved plan to remediate for HCVs lost since 2005 and HCS forests lost since November 2019 is implemented.	<p>According to information gathered from RSPO that RaCP for Independent Smallholders is still in the process of being developed. The RaCP process for ISH has only been limited to quantifying and recording conservation obligations and identifying areas that require remediation, through submission of Disclosure Liability and LUCA. Further requirements regarding RaCP, such as a remediation plan (if any), will only apply after RaCP mechanism for ISH has been issued.</p> <p>However, KOPSI Rimba Harapan committed to implementing of HCV management plan in riparian and peat management as per above MS-A indicator describes.</p>	Complied										
<p>Criteria 4.3: New planting of independent smallholders, since November 2019:</p> <ul style="list-style-type: none"> • Do not replace any HCVs • Do not replace any HCS forests as defined by the simplified combined HCV-HCS approach • Are not on steep slopes (more than 25 degrees or as in the National Interpretation) 													

<ul style="list-style-type: none"> Are not on peat areas of any depth. 			
Eligibility	Smallholders provide information on all planned new plantings and commit that no new planting are on HCVs or HCS forests, on steep slopes (more than 25 degrees or as in the National Interpretation) or on peat (Refer to appendix 1).	<p>The Group Manager stated that there is no any plan for new development in all members. Moreover, in the smallholder declaration has been stated in point D11, D12, and D13:</p> <ul style="list-style-type: none"> - No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) - Protect HCVs and HCS forests through the precautionary practices approach - No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. <p>According to List of Member "Daftar Anggota ICS Kelapa Sawit KOPSI Rimba Harapan" indicates that oldest palm crops planted in 2010 (12 years) and the youngest palm crops planted in 2016 (6 years). Oil palm crops of all members is in 1st cycle period and planted after 2005.</p>	Complied
Milestone A	Before any land preparation commences, group members develop an integrated management plan through a participatory approach to maintain or enhance HCVs as well as HCS forests identified after November 2019, as identified by the simplified combined HCV and HCS approach, before any land preparation commences	<p>The Group Manager stated that there is no any plan for new development in all members. Moreover, in the smallholder declaration has been stated in point D11, D12, and D13:</p> <ul style="list-style-type: none"> - No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) - Protect HCVs and HCS forests through the precautionary practices approach - No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. <p>According to List of Member "Daftar Anggota ICS Kelapa Sawit KOPSI Rimba Harapan" indicates that oldest palm crops planted in 2010 (12</p>	Complied

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Milestone B	Smallholders have an RSPO approved integrated management plan for their planned new planting and share a notice of this plan with those involved in the participatory mapping before any land preparation commences.	<p>The Group Manager stated that there is no any plan for new development in all members. Moreover, in the smallholder declaration has been stated in point D11, D12, and D13:</p> <ul style="list-style-type: none"> - No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) - Protect HCVs and HCS forests through the precautionary practices approach - No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. <p>According to List of Member "Daftar Anggota ICS Kelapa Sawit KOPSI Rimba Harapan" indicates that oldest palm crops planted in 2010 (12 years) and the youngest palm crops planted in 2016 (6 years). Oil palm crops of all members is in 1st cycle period and planted after 2005.</p>	Complied
Criteria 4.4: Where smallholder plots exist on peat, subsidence and degradation of peat soils is minimised by use of best management practices.			
Eligibility	Group manager confirms presence of peat on existing plots within the group and smallholders on peat commit to using best management practices (BMPs), and minimizing subsidence and degradation of peat soils (Refer to appendix 1).	<p>KOPSI Rimba Harapan has the smallholder's declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of:</p> <ul style="list-style-type: none"> - Use of best management practices for oil palm on peat <p>Based on LUCA report dated 5 August 2021, there are 20 plots (30.90 Ha) are located in peatland area according to overlaying with peat hydrological unit map refer to Ministerial Decree No 129/2017 Determination of National Peat Hydrological Units Map by Ministry of Environment and Forestry, Republic of Indonesia.</p>	Complied

<p>Milestone A</p>	<p>Smallholders complete training on best management practices (BMPs) for peat. The group has an action plan to minimize risk of fire, to apply BMPs for plantings on peat and manage water systems in the certification unit.</p>	<p>Peat management training was held on 24 November 2019 with speakers from soil science lecturer, Instiper Yogyakarta, in addition, the latest training related to peat management was carried out on 20 August 2022 (after knowing peatlands in farmers' lands) which was attended by 17 participants with trainers from the Tanjungpura University Soil Science team.</p> <p>KOPSI RIMBA HARAPAN have firefighting equipment and stored at separated warehouse. This facility is one of action plan to minimize risk of fire management.</p> <p>KOPSI Rimba Harapan have made water system management which describe on HCV management plan for conserving two plots on riparian. The management plan following:</p> <table border="1" data-bbox="1115 782 1955 1110"> <thead> <tr> <th>No</th> <th>Management Plan</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>- Installing zero spraying or spraying markers on riparian. - Planting bamboo's or woody plants.</td> <td>Natural waterways of Farmer Group Rimba Sawit, Harapan Baru, Berkah Mandiri.</td> </tr> <tr> <td>2.</td> <td>- Peat water surface level management. - Land fire monitoring</td> <td>Peat area on Farmer Group Tunas Mandiri</td> </tr> </tbody> </table> <p>Action Plan of Peat Management on plots of Silvester Simson and Dodi Gunawan.</p> <table border="1" data-bbox="1115 1230 1955 1279"> <thead> <tr> <th>No</th> <th>Action Plan</th> <th>Timeline</th> </tr> </thead> <tbody> </tbody> </table>	No	Management Plan	Location	1.	- Installing zero spraying or spraying markers on riparian. - Planting bamboo's or woody plants.	Natural waterways of Farmer Group Rimba Sawit, Harapan Baru, Berkah Mandiri.	2.	- Peat water surface level management. - Land fire monitoring	Peat area on Farmer Group Tunas Mandiri	No	Action Plan	Timeline	<p>Complied</p>
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Milestone B	Smallholders implement the group’s action plan based on BMPs, including fire and water management, and monitoring of subsidence rate for existing planting on peat.	<p>Based on Land Use Change Analysis (LUCA) KOPSI RIMBA HARAPAN report dated 5th August 2021, there are 20 plots located in peat areas refer to Peatland Hydrological Unit Map (refer to SK KemenLHK 129/2017).</p> <p>NC Statement:</p> <p>KOPSI RIMBA HARAPAN has not been able to demonstrate the implementation of the action plan for 20 smallholder plots that indicated as peat.</p> <p>Evidence:</p> <p>According to the Land Use Change Analysis (LUCA) report dated August 5, 2021, it is known that as many as 20 farmer plots (30.86 Ha) are included in the peat area as per Peatland Hydrological Unit Map (SK KLHK No. 129/MENLHK/SETJEN/PKL.0/2017/2/2017 tentang Penetapan Peta Kesatuan Hidrologis Gambut Nasional)</p>		Non-compliance
Criteria 4.5: Plots on peat are replanted only on areas with low risk of flooding or saline intrusion as demonstrated by a risk assessment.				
Eligibility	Smallholders commit to provide information on all plans for replanting and commit that replanting will only be in areas with low risk of flooding or saline intrusion (Refer to appendix 1).	<p>KOPSI Rimba Harapan has the smallholder’s declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of:</p> <ol style="list-style-type: none"> 1. No new planting on peat and replanting on peat only in areas with low risk of flooding and saline intrusion. 		Complied

		2. Use of best management practices for oil palm on peat	
Milestone A	Smallholders with plots on peat complete training on identification of future risks of flooding or saline intrusion and alternate land development strategies.	KOPSI Rimba Harapan have 74 members (5 Farmer Group) which already completed training "Pelatihan Ilmu Tanah" on 23-24 November 2019 located in Village Hall or Balai Desa Merarai Satu. All members have attended the training. Training material consist of Soil Classification (including peat soil) and Ground Identification of Soil regarding vulnerable and marginal soil.	Complied
Milestone B	Prior to replanting on peat smallholders complete a risk assessment related to flooding or saline intrusion and, where there is high risk, present a plan that includes alternate land development strategies, referencing alternative livelihood planning.	According to "Data Petani KOPSI Rimba Harapan Tahun 2022", Year of Planting are 2010, 2014 and 2016 (majority). Therefore, no replanting program is established.	Complied
Criteria 4.6			
Fire is not used on the oil palm plot for preparing land or for pest control, nor open fire for waste management on the farm.			
Eligibility	Smallholders commit to no burning for preparing land or for pest control, nor open fire for waste management. Group manager records evidence of prior burning of members joining the group (Refer to appendix 1).	KOPSI Rimba Harapan has the smallholders declaration to fulfil the RSPO Independent Smallholder Standard. In the declaration has included the commitment of: - No burning for preparing land or pest control Each member shall sign the declaration before they are registered as member. The commitment related to zero burning in clause D.15 above. For example, sighted the signed declaration on behalf of Ahmad Muhajir on 1 June 2015. KOPSI Rimba Harapan have 74 members (5 Farmer Group) which already completed trained for zero-burning policy and land fire control on 31 August 2019.	Complied
Milestone A	There is no physical evidence of new burning (after eligibility) for land preparation for oil palm by smallholders. Smallholders complete training on and are aware of:	The entire smallholder's member has already trained related zero-burning policy and land fire control on 31 August 2019.	Complied

	<ul style="list-style-type: none"> • Alternatives to fire for land preparation and farm waste management (where appropriate possible). • Alternatives to fire for pest control. • Fire prevention and how to respond to and manage fires in their plots. 	<p>Besides, government of Sintang regency and Kalimantan Barat province also have local regulation regarding restriction of fire use for land preparation. The regulation determined within "Peraturan Bupati Nomor 31 Tahun 2020 tentang Tata Cara Pembukaan Lahan Bagi Masyarakat di Kabupaten Sintang". Land preparation using fire is disallowed strictly by the government to all parties and if its need to implement shall considering to local wisdom and must be reported to the government.</p> <p>Based on interview with Chief of Merarai Satu village that all villagers (including smallholders' member) are strictly disallowed to use fire during land preparation. Strict sanction will be imposed if it is proven. This also recognized by environmental department during stakeholder consultation.</p> <p>To ensure this policy is implemented by smallholders, auditor conduct onsite verification to sample of smallholders plot (11 plot) and found that physical evidence of new burning for land preparation or farm waste management was not exist. Smallholders are very understood related on this policy including its sanction.</p>	
Milestone B	Smallholders do not use fire or practice burning for land preparation, waste management or pest control on the farm. For pest control, fire may be used only in exceptional circumstances i.e. where no other effective measures exist and with prior approval of relevant authority.	Based on site visit to plot of Mr. Kaswo (KPRH26 - Farmer Group Sapta Mandiri), sign board of Land Fire Handling flow chart is available, including notice of Disallowing Land Burning Activity.	Complied
Criteria 4.7: Riparian buffer zones are identified and managed to ensure they are maintained and/or enhanced.			
Eligibility	Group manager identifies riparian buffer zones within the group and smallholders commit to no new planting in riparian zones (Refer to appendix 1).	<p>KOPSI Rimba Harapan has the smallholder's declaration to fulfil the RSPO Independent Smallholder Standard. Standard. In the declaration has included the commitment of:</p> <ul style="list-style-type: none"> - No new planting or no expansion of existing farms in primary forests, HCV areas, HCS forests, in riparian areas, or on steep slopes (more than 25 degrees or as in National Interpretation) 	Complied

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<p>Milestone A</p>	<p>Smallholders complete training on and are aware of riparian buffer zone management, and the group has an action plan to maintain and/or enhance riparian buffer zones.</p>	<p>KOPSI Rimba Harapan have 74 members (5 Farmer Group) which already completed trained for HCV-HCS as below details:</p> <table border="1" data-bbox="1115 614 1937 1026"> <thead> <tr> <th>No</th> <th>Farmer Group or "Kelompok Tani"</th> <th>Members</th> <th>Date of Training</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Rimba Sawit</td> <td>19</td> <td>08 Apr – 09 May 2022</td> </tr> <tr> <td>2</td> <td>Sapta Mandiri</td> <td>7</td> <td>19 April 2022</td> </tr> <tr> <td>3</td> <td>Harapan Baru</td> <td>12</td> <td>08 April 2022</td> </tr> <tr> <td>4</td> <td>Berkah Mandiri</td> <td>12</td> <td>13 April 2022</td> </tr> <tr> <td>5</td> <td>Sumber Rejeki</td> <td>19</td> <td>13 April 2022</td> </tr> <tr> <td>6</td> <td>Tunas Mandiri</td> <td>5</td> <td>18 May 2022</td> </tr> </tbody> </table> <p>Based on the SOP for Water and Water Resources Management (Number: 12/KPRH/2019, dated June 20, 2019), the plans to maintain the condition of water and water sources include:</p> <ol style="list-style-type: none"> 1. Determination of surface water flow is carried out based on the internal identification of each farmer group. 2. It is not allowed to wash the spray cap in the natural surface water found in the plantation. 3. It is forbidden to spray or use chemicals on the border of a river, lake or swamp with a buffer distance of ± 10 meters left and right of the river. 	No	Farmer Group or "Kelompok Tani"	Members	Date of Training	1	Rimba Sawit	19	08 Apr – 09 May 2022	2	Sapta Mandiri	7	19 April 2022	3	Harapan Baru	12	08 April 2022	4	Berkah Mandiri	12	13 April 2022	5	Sumber Rejeki	19	13 April 2022	6	Tunas Mandiri	5	18 May 2022	<p>Complied</p>
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		<p>4. Wherever possible it is advisable to replant woody plants along the borders of rivers, lakes or swamps to prevent erosion.</p> <p>5. Clean water streams from garbage or midribs to maintain surface water quality.</p> <p>The HCV management plan following:</p> <table border="1" data-bbox="1115 549 1955 874"> <thead> <tr> <th>No</th> <th>Management Plan</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>- Installing zero spraying or spraying markers on riparian. - Planting bamboo's or woody plants.</td> <td>Natural waterways of Farmer Group Rimba Sawit, Harapan Baru, Berkah Mandiri.</td> </tr> <tr> <td>2.</td> <td>- Peat water surface level management. - Land fire monitoring</td> <td>Peat area on Farmer Group Tunas Mandiri</td> </tr> </tbody> </table>	No	Management Plan	Location	1.	- Installing zero spraying or spraying markers on riparian. - Planting bamboo's or woody plants.	Natural waterways of Farmer Group Rimba Sawit, Harapan Baru, Berkah Mandiri.	2.	- Peat water surface level management. - Land fire monitoring	Peat area on Farmer Group Tunas Mandiri	
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<p>Milestone B</p>	<p>Smallholders maintain and/or enhance riparian buffer zone areas.</p>	<p>Statement NC: KOPSI RIMBA HARAPAN has not been able to show evidence of maintaining and increasing the riparian zone in accordance with the SOP for Water Resources Management (Number: 12/KPRH/2019, 20 June 2019).</p> <p>Evidence: Based on field visit to the smallholder plot on behalf of Paimin (KT Rimba Sawit) ID: RS021, located near the riparian of Sungai Ransa/Ransa River, it is known that there are no boundary markers/warnings for chemical application activities, according to the SOP of Water Resources Management (Number: 12/KPRH/2019, 20 June 2019).</p>	<p>Non-compliance</p>									
<p>Criteria 4.8: Pesticides are used in ways that do not endanger health of workers, family, communities or the environment.</p>												

<p>Eligibility</p>	<p>Smallholders commit to phase out paraquat and pesticides categorized as WHO Class 1A or 1B and those listed by the Stockholm or Rotterdam Conventions by:</p> <ul style="list-style-type: none"> • Immediately stopping purchasing of these pesticides • Phasing out use of remaining stock by MS A • Providing information for the group manager to keep record of pesticide purchase and use. <p>(Refer to appendix 1)</p>	<p>KOPSI Rimba Harapan has committed to no longer use paraquat (except to phase out the remaining stock). Based on monitoring data on paraquat stock ownership, there are only less than 10 farmers with the most stock of 15 liters of paraquat. All members have signed a mutual agreement on stamp duty not to use paraquat at all since 2023, including if there are new members. This is raised as Opportunity for Improvement (OFI).</p>	<p>OFI</p>
<p>Milestone A</p>	<p>Smallholders complete training on BMPs for pesticides including pesticide usage, awareness on risks for pregnant and breastfeeding women and young workers; storage and disposal; paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions (and in compliance with 3.5).</p>	<p>KOPSI Rimba Harapan has started the RSPO Independent Smallholder Project that facilitated by World Wide Fund (WWF) since 2014. There are a lot of GAP meeting and socialization within that period. Board of ICS can show the latest evidence of Good Agricultures Training (GAP) 2021 as follows:</p> <ol style="list-style-type: none"> Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sumber Rezeki on 13 April 2022. Attended by 35 participants. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Harapan Baru on 8 April 2022. Attended by 35 participants. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sapta Mandiri on 19 April 2022. Attended by 6 participants. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Berkah Mandiri on 13 April 2022. Attended by 8 participants. 	<p>Complied</p>

		<p>Based on interview with random member, they can describe the Best Management Practice procedure such as upkeep, harvesting and phase out paraquat procedures and implementation in the ground. For example, chemical weeding usually was conducted one or two months before manuring, annual pruning, frond stacking and chemical dosage of pesticide.</p> <p>Field Visit:</p> <p>Based on field visit to the smallholders plot in KT Rimba Harapan obtain information that there is no longer usage of paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions. Through the interview with the landowner and workers also obtain the information that there are no pregnant or breastfeeding women allowed to work with pesticide. The landowner and workers can explain well about the risks of applying pesticides by pregnant or breastfeeding women.</p>	
<p>Milestone B</p>	<p>Smallholders implement BMPS for all pesticide use, including prohibiting use of pesticides by pregnant and breastfeeding women and young workers, and exclusion of paraquat and pesticides that are categorized as WHO Class 1A or 1B, or those listed by the Stockholm or Rotterdam Conventions, unless when authorized by relevant authorities for pest outbreaks.</p>	<p>KOPSI Rimba Harapan has started the RSPO Independent Smallholder Project that facilitated by World Wide Fund (WWF) since 2014. There are a lot of GAP meeting and socialization within that period. Board of ICS can show the latest evidence of Good Agriculture Training (GAP) 2021 as follows:</p> <ol style="list-style-type: none"> a. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sumber Rezeki on 13 April 2022. Attended by 35 participants. b. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Harapan Baru on 8 April 2022. Attended by 35 participants. c. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in 	<p>Complied</p>

		<p>Kelompok Tani Sapta Mandiri on 19 April 2022. Attended by 6 participants.</p> <p>d. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Berkah Mandiri on 13 April 2022. Attended by 8 participants.</p> <p>Based on interview with random member, they can describe the Best Management Practice procedure such as upkeep, harvesting and phase out paraquat procedures and implementation in the ground. For example, chemical weeding usually was conducted on e or two months before manuring, annual pruning, frond stacking and chemical dosage of pesticide.</p> <p>Field Visit:</p> <p>Based on field visit to the smallholders plot in KT Rimba Harapan obtain information that there is no longer usage of paraquat and pesticides listed by WHO Class 1A or 1B, the Stockholm or Rotterdam Conventions.</p> <p>Through the interview with the landowner and workers also obtain the information that there are no pregnant or breastfeeding women allowed to work with pesticide. The landowner and workers can explain well about the risks of applying pesticides by pregnant or breastfeeding women.</p>	
<p>Criteria 4.9: The group and smallholders manage pests, diseases, weeds and invasive introduced species using appropriate techniques, including but not limited to Integrated Pest Management (IPM) techniques.</p>			
Eligibility	Not applicable	Not applicable	Not Applicable
Milestone A	Smallholders complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.	KOPSI Rimba Harapan has started the RSPO Independent Smallholder Project that facilitated by World Wide Fund (WWF) since 2014. There are a lot of GAP meeting and socialization within that period. Board of	Complied

		<p>ICS can show the latest evidence of Good Agriculture Training (GAP) 2021 as follows:</p> <ol style="list-style-type: none"> Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sumber Rezeki on 13 April 2022. Attended by 35 participants. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Harapan Baru on 8 April 2022. Attended by 35 participants. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sapta Mandiri on 19 April 2022. Attended by 6 participants. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Berkah Mandiri on 13 April 2022. Attended by 8 participants. <p>According to the explanation above can concluded that all the smallholders has complete training on and are aware of BMPs, including, but not limited to safe chemical use, IPM, weed and invasive species management.</p>	
<p>Milestone B</p>	<p>The group and smallholders maximize use of IPM approaches to minimize use of pesticides and herbicides on their farm.</p>	<p>Based on interview with ICS Board obtain information that until this audit there is no pest or disease infestation so far. Therefore, no specific pesticide application.</p> <p>Field Visit:</p> <p>Based on field visit in KT Rimba Harapan sighted the usage of beneficial plant such as <i>Turnera subulata</i> and <i>Antigonon leptosus</i> in some plot. The smallholder also develops ferns such as <i>Neprolephis bisserata</i> to</p>	<p>Complied</p>

		suppress weed growth thereby reducing the spectrum of herbicide applications.	
Internal Control System requirements for smallholder groups.			
A – ICS: Group entity and group management requirements			
A.1 The Group demonstrates that they are legally formed.			
A.1.1			
Eligibility	The Group has appointed a group manager	Group of Smallholder has appointed Suratno Warsito as the Group Manager ICS based on Appointment Letter No. 04/KP-RH/04/2014 dated 19 February 2014. Group Manager ICS has a responsibility to manage ICS and all the group member of smallholder. Based on interview with sample of smallholder sampled, they said that the Group Manager and ICS team actively manage and communicate the group regarding compliance of RSPO requirements.	Complied
Milestone A	The Group has appointed a group manager		Complied
Milestone B	The Group has appointed a group manager		Complied
A.1.2			
Eligibility	The group manager has evidence of legal identity.	The group manager has evidence of legal identity, among others: <ul style="list-style-type: none"> - Koperasi Produksi Rimba Harapan has legally formed based on Notarial Deed No. 3 dated 01 December 2021, by Public Notary located in Sintang City, Sintang Regency. - Taxes Identification Number (NPWP) No. 73.806.616.6-706.000 of Koperasi Rimba Harapan. - Business Identification Number (NIB/<i>Nomor Induk Berusaha</i>) N. 1512210027569 dated 15 Desember 2021. Koperasi Produksi Rimba Harapan has an organization structure to support the implementation of the standard based on Head of Cooperative Decree No. 3 of 2020 dated 17 March 2020 regarding the establishment of cooperative structure of organization of 2020 – 2023.	Complied
Milestone A	The group manager has evidence of legal identity.		Complied
Milestone B	The group manager has evidence of legal identity.		Complied

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		The structure consist of deliberative body, head of cooperative (Group Manager), secretary, treasury, marketing, head of ICS, Sub-group head (ICS).	
A1.3			
Eligibility	The group has membership requirements.	<p>The Group has had a membership requirement set in SOP of Criteria and Requirements of New Member (No. 01/KPRH/2019 dated 03 January 2019). The requirement set in the SOP among others:</p> <ul style="list-style-type: none"> - Has a clear farm legality - The farm not located in peat area, forest area, or conflict area. - Fill membership requirement form. - Fill the smallholder declaration in sustainability or compliance of RSPO requirements. <p>The implementation has been verified based on document review and interview with smallholders, such as having clear farm land title, not located in forest area or peat area, complete membership application and Smallholder Declaration.</p>	Complied
Milestone A	The group has membership requirements.		Complied
Milestone B	The group has membership requirements.		Complied
A.1.4			
Eligibility	All members have signed and acknowledged membership requirements.	All members have fulfilled all requirements such as signed the Form of Membership, the form consist of information of members identify, address, contact, farm information.	Complied
Milestone A	All members can demonstrate understanding of membership requirements.	<p>All members also have signed the Declaration of Independent Smallholder that has been set in Annex 2 RSPO ISH Standard, such as having farm legality, also the commitment to practice sustainably, including agronomy, environmental and conservation area management, FPIC, human rights and no child or forced labour, minimum payment, etc, as well as to provide information related to those to the Group Manager.</p>	Complied
Milestone B	All members can demonstrate understanding of membership requirements.		Complied

		Based on interview with sample of smallholders, they have shown the understanding of membership requirements, such as to adhere the commitment to implement RSPO standard in the field and also for their workers. For the one who fail to comply, will be given warning letter by Group Manager up to withdrawal from the membership.	
A.2 The Group Manager is responsible for managing the Group for certification.			
A.2.1			
Eligibility	The group manager has planned for the implementation of the ICS.	The Group Manager have established plan for the implementation of ICS in Work Program of KOPSI Rimba Harapan of 2022, that contains activities of harvesting and recording, group empowering, land demarcation monitoring, best management practices training, HCV/conservation area management, third party audit, farm upkeep (manuring, spraying, pruning).	Complied
Milestone A	The group manager can demonstrate compliance of the ICS by individual members.	<p>The Group has had a membership requirement set in SOP of Criteria and Requirements of New Member (No. 01/KPRH/2019 dated 03 January 2019). The requirement set in the SOP among others:</p> <ul style="list-style-type: none"> - Has a clear farm legality - The farm not located in peat area, forest area, or conflict area. - Fill membership requirement form. - Fill the smallholder declaration in sustainability or compliance of RSPO requirements. <p>The implementation has been verified based on document review and interview with smallholders, such as having clear farm land-title, not located in forest area or peat area, complete membership application and Smallholder Declaration.</p> <p>Group Manager has recorded all plantations information including production data for each farmer per month, land title documents (copy of SHM and SKT/SKTC documents, STDB) and a copy of the declaration</p>	Complied

		<p>of farmer which includes: No. Farmer, national ID (KTP), date of birth, address, total area and membership number (attached).</p> <p>Based on interview with sample of smallholder, it is verified that farmers have been able to explain the group program and RSPO general requirement, for instance the prohibition of paraquat application. The Group Manager also promote the smallholder to conduct manual weeding instead of chemical weeding.</p> <p>To assess the compliance of individual member, annual internal audit has been planned. Recent internal audit has been conducted for sub-group (all members) and all nonconformities have been closed. The recent internal audit was conducted on:</p> <ul style="list-style-type: none"> - Sub-group of Rimba Sawit, on 7 October 2021. - Sub-group of Sapta Mandiri, on 8 October 2021. - Sub-group of Harapan Baru, on 7 October 2021. - Sub-group of Berkah Mandiri, on 27 September 2021. - Sub-group of Sumber Rezeky, on 8 October 2021. 	
<p>Milestone B</p>	<p>The group manager can demonstrate compliance of the ICS by individual members.</p>	<p>The Group has had a membership requirement set in SOP of Criteria and Requirements of New Member (No. 01/KPRH/2019 dated 03 January 2019). The requirement set in the SOP among others:</p> <ul style="list-style-type: none"> - Has a clear farm legality - The farm not located in peat area, forest area, or conflict area. - Fill membership requirement form. - Fill the smallholder declaration in sustainability or compliance of RSPO requirements. <p>The implementation has been verified based on document review and interview with smallholders, such as having clear farm land-title, not located in forest area or peat area, complete membership application and Smallholder Declaration.</p>	<p>Complied</p>

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		<p>Group Manager has recorded all plantations information including production data for each farmer per month, land title documents (copy of SHM and SKT/SKTC documents, STDB) and a copy of the declaration of farmer which includes: No. Farmer, national ID (KTP), date of birth, address, total area and membership number (attached).</p> <p>Based on interview with sample of smallholder, it is verified that farmers have been able to explain the group program and RSPO general requirement, for instance the prohibition of paraquat application. The Group Manager also promote the smallholder to conduct manual weeding instead of chemical weeding.</p> <p>To assess the compliance of individual member, annual internal audit has been planned. Recent internal audit has been conducted for sub-group (all members) and all nonconformities have been closed. The recent internal audit was conducted on:</p> <ul style="list-style-type: none"> - Sub-group of Rimba Sawit, on 7 October 2021. - Sub-group of Sapta Mandiri, on 8 October 2021. - Sub-group of Harapan Baru, on 7 October 2021. - Sub-group of Berkah Mandiri, on 27 September 2021. - Sub-group of Sumber Rezeky, on 8 October 2021. 	
A.2.2			
Eligibility	The group manager demonstrates understanding of the ISH Standard, group certification and related topics and has sufficient resources to manage the group.	During the audit, can be concluded that the Group Manager has understood the implementation of RSPO ISH standard and how to manage the group. During interview with cooperative officials, ICS teams, and members, can be concluded that the effectiveness of the ICS system and implementation in the field is because of the result of effective management system conducted by the Group Manager. For instance, monthly and annual ICS meetings as well as internal audit	Complied

		<p>have been conducted regularly to monitor the implementation of the standard.</p> <p>The Group Manager has appointed the Internal Control System, prepared the manpower for information officer. Based on interview and observation in the cooperative office and smallholder’s plots, can be concluded that the group manager has sufficient resources in term of human capital (organization structure and job description), SOPs, financial, buildings and other infrastructure such as agriculture tools, emergency response equipment, office utensils.</p> <p>The Group Manager has enrolled trainings to support his role and to promote RSPO certification to smallholders, among others:</p> <ul style="list-style-type: none"> - Training of gender equality on 21 April 2021. - Training of cooperative management on 17 September 2021. - Training of financial management and reporting on 21 January 2022. Facilitated by Yayasan Natural Kapital Indonesia and attended by 7 board member of ICS including administration staff. The training evidence completed with the training material, photos and minutes of meeting. <p>Organizational training to strengthen the smallholders member:</p> <ul style="list-style-type: none"> - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sumber Rezeki on 13 April 2022. Attended by 35 participants. - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Harapan Baru on 8 April 2022. Attended by 35 participants. - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in 	
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		<p>Kelompok Tani Sapta Mandiri on 19 April 2022. Attended by 6 participants.</p> <ul style="list-style-type: none"> - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Berkah Mandiri on 13 April 2022. Attended by 8 participants. 	
Milestone A	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.	<p>The Group Manager of Koperasi Sawit Jaya can demonstrate capacity to manage and operate group certification and certification requirements based on these evidences:</p> <ul style="list-style-type: none"> - Has developed Internal Control System: including human resources (6 internal auditors) and system (SOPs). - Has formed organization structure (9 officials) and job descriptions. - Has an annual plan and conducted internal and external training. - Has an annual plan and conducted internal audit. <p>Based on interview with sample of smallholders, as well as RSPO standard implementation in the field, can be concluded that the Group Manager have sufficient capacity to manage and implement the RSPO standard in the field.</p>	Complied
Milestone B	The group manager can demonstrate capacity to manage and operate group certification and certification requirements.		Complied
A.2.3			
Eligibility	A group annual training plan is available covering the RSPO Independent Smallholder Standard, group management (which includes group objectives, structure, relevant procedures and the certification process) and other topics as outlined in the ISH Standard.	The annual training program has included in Work Program of Koperasi Produksi Rimba Harapan of 2022, that contains training of harvesting, manuring, spraying, HCV management, sustainability in general, etc.	Complied
Milestone A	The group manager implements a phased approach to ensure members have progressively attended training on the ISH Standard, group management and other topics as outlined in the ISH Standard according to the group annual training plan.	The Group Manager has implements training to all smallholders (not phased approach) refer to the requirements of Milestone B below.	Complied

<p>Milestone B</p>	<p>All members attended training and can demonstrate understanding of the ISH Standard, group management and certification requirements including awareness on BMPs, HCV, environmental protection, social welfare of workers and business operations.</p>	<p>The Group Manager has conducted RSPO ISH standard training for all members based on minutes of training, such as:</p> <ul style="list-style-type: none"> - Initiation and introduction of RSPO certification dated 11 May 2019. - OHS training dated 31 August 2019. - Land Management Training on 24 November 2019. - Spraying activity on 30 November 2019. - Farm legality awareness on 05 June 2021. - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sumber Rezeki on 13 April 2022. Attended by 35 participants. - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Harapan Baru on 8 April 2022. Attended by 35 participants. - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sapta Mandiri on 19 April 2022. Attended by 6 participants. - Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Berkah Mandiri on 13 April 2022. Attended by 8 participants. 	<p>Complied</p>
<p>B – ICS: Policies and management</p>			
<p>B.1 The group Internal Control System contains documented policies and procedures for operational management.</p>			
<p>B.1.1</p>			

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Eligibility	A group Internal Control System is available for operational management including procedures of expulsion and sanctions for members who fail to comply, and a procedure to conduct internal audits	The Group Manager has set totalled 26 procedures of Internal Control System for operational management, including the membership system, best agricultural practices, environmental, OHS, employment, and complaint mechanism, as well as the expulsion and sanction form member who fail to comply the RSPO standard, and procedure to conduct internal audit. Procedure to conduct internal audit stipulated in SOP of Internal Audit No. 19/KPRH/2019 dated 03 October 2019, whereas procedure concerning sanction and expulsion stipulated in SOP of Warning and Sanction No. 02/KPRH/2019 dated 20 January 2019.	Complied
Milestone A	The ICS is implemented and an internal audit is conducted for at least half of the group members and all audit findings are closed	Internal audit is programmed annually, based on SOP of Internal Audit No. 19/KPRH/2019 dated 03 October 2019. Group Manager has appointed an Internal Auditor for every sub-group. However, according to the procedure, an Internal Auditor disallowed to audit his/her own sub-group. Internal audit has been conducted for sub-group (all members) and all nonconformities have been closed. The recent internal audit were: <ul style="list-style-type: none"> - Sub-group of Rimba Sawit, on 7 October 2021. - Sub-group of Sapta Mandiri, on 8 October 2021. - Sub-group of Harapan Baru, on 7 October 2021. - Sub-group of Berkah Mandiri, on 27 September 2021. - Sub-group of Sumber Rezeky, on 8 October 2021. 	Complied
Milestone B	The ICS is implemented and an annual internal audit of the group is conducted for all group members and all audit findings are resolved.	Internal audit is programmed annually. Internal audit has been conducted for sub-group (all members) and all nonconformities have been closed. The recent internal audit were: <ul style="list-style-type: none"> - Sub-group of Rimba Sawit, on 7 October 2021. - Sub-group of Sapta Mandiri, on 8 October 2021. 	Complied

		<ul style="list-style-type: none"> - Sub-group of Harapan Baru, on 7 October 2021. - Sub-group of Berkah Mandiri, on 27 September 2021. - Sub-group of Sumber Rezeky, on 8 October 2021. 													
B.1.2															
Eligibility	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager	Group Manager has recorded all plantations information including production data for each farmer per month, land title documents (copy of SHM and SKT/SKTC documents, STDB) and a copy of the declaration of farmer which includes: No. Farmer, national ID (KTP), date of birth, address, total area and membership number (attached).	Complied												
Milestone A	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied												
Milestone B	Basic information, farm information, production data, legal documentation of group members and signed Smallholder Declarations are available to the group manager		Complied												
C – ICS: Group Business planning															
C.1 The group has a Business Plan prepared with the participation and contributions of all group members															
C.1.1															
Eligibility	<p>An annual group business plan is available, which includes</p> <ul style="list-style-type: none"> • Production and income forecasting based on historical records • Plans for expansion 	<p>KOPSI Rimba Harapan has set the annual business plan. That document informed of estimate of FFB production, replanting area, FFB price etc. Based on interview with group manager during this audit, there is no expansion plan in the next year ahead.</p> <table border="1"> <thead> <tr> <th>Year</th> <th>Mature area (Ha)</th> <th>Production (MT)</th> </tr> </thead> <tbody> <tr> <td>2021</td> <td>90.57</td> <td>775,153</td> </tr> <tr> <td>2022</td> <td>90.57</td> <td>813,911</td> </tr> <tr> <td>2023</td> <td>116.57</td> <td>879,024</td> </tr> </tbody> </table>	Year	Mature area (Ha)	Production (MT)	2021	90.57	775,153	2022	90.57	813,911	2023	116.57	879,024	Complied
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2022	90.57	813,911													
2023	116.57	879,024													

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		According to the interview with the ICS board, there is a chance to added new member with additional area around 100 Ha/year.	
Milestone A	The group business plan is implemented and reviewed at least annually.	<p>KOPSI Rimba Harapan conducted annually named Rapat Anggota Tahun/RAT. The recent RAT was conducted on 20 March 2022 for accounting period of 2021.. During that meeting, the group manager presented the annual report of production, financial statement and forecast.</p> <p>KOPSI Rimba Harapan has scheduled annual meeting of smallholders that called "Rapat Anggota Tahunan/RAT" to presented and reviewed annual report of organization. The last "Rapat Anggota Tahunan/RAT" for accounting period of 2021 was conducted on 20 March 2022. The annual report covered the issue such as:</p> <ul style="list-style-type: none"> • Board of ICS responsibility report. • Annual work program 2021 (program and realization). • Propose of work program 2022. • Hearing with smallholders member. • Socialization of ICS. <p>Based on interview with ICS board obtain information that the annual meeting has been smoothly-succeeded. There was no issues or grievance related to the annual report that presented by the ICS board.</p>	Complied
Milestone B	The group demonstrates financial stability and growth, and is able to support itself financially.	<p>KOPSI Rimba Harapan is newly to RSPO Independent Smallholder certification. They projected to receive the profit from certified product sales via RSPO palmtrace. This premium sharing has been acknowledged by all smallholder's member. Based on interview with smallholder sampled obtained information that the premium sharing disbursement will be discussed on the RAT year 2021 on this March 2022.</p> <p>Group manager has showed the evidence of:</p>	Complied

		<ul style="list-style-type: none"> • Fair and transparent decision-making and governance Based on the results of the latest audit, Group Manager ICS and his board has distributed the proceeds from the sale of RSPO certified products for the following purposes: • Sustainable financial management KOPSI Rimba Harapan has an Internal Compliances Unit which functions to supervise the operational and financial activities of cooperatives. According to the last financial report on 31 December 2020, financial condition of KOPSI Rimba Harapan is presented fairly. During the audit, Group Manager also demonstrated their financial stability through tax payment as follows: <ul style="list-style-type: none"> • Sighted the tax payment receipts of "Pajak Pertambahan Nilai/PPN" year 2021 that paid on January 2022 via bank transfer. • Payment of FFB transporter period January 2022 on February 2022. 	
C.2 The ICS of the group is integrated with the group's management plan.			
C.2.1			
Eligibility	<p>A group management plan is available which includes:</p> <ul style="list-style-type: none"> • Training/capacity building plans to improve productivity of group members. • An approach to strengthen links within the supply chain. • Plan for continuous improvement projects (i.e. on waste, soil, etc.), if any. 	<p>An Annual Group Management Plan is available as per "<i>Program Kerja Koperasi Produksi Rimba Harapan 2022</i>", which includes programs of Organizational Strengthening, GAP Analysis for new member admission, Training ICS Staff, Training Smallholder member, Monitoring, Internal Audit & External audit improvement, and MoU evaluation with PT Sintang Agro Mandiri as a partner company. KOPSI Rimba Harapan has followed the capacity building training:</p> <ul style="list-style-type: none"> • Training of financial management and reporting on 21 January 2022. Facilitate by Yayasan Natural Kapital Indonesia and attended by 7 board member of ICS including administration staff. The 	Complied

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		<p>training evidence completed with the training material, photos and minutes of meeting.</p> <ul style="list-style-type: none"> • Organizational training to strengthen the smallholders member: <ul style="list-style-type: none"> a. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sumber Rezeki on 13 April 2022. Attended by 35 participants. b. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Harapan Baru on 8 April 2022. Attended by 35 participants. c. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Sapta Mandiri on 19 April 2022. Attended by 6 participants. d. Refreshment training on Best Management Practices including policy to phase out paraquat and Occupational Health and Safety in Kelompok Tani Berkah Mandiri on 13 April 2022. Attended by 8 participants. <p>The auditor team has verified the training evidence.</p>	
<p>Milestone A</p>	<p>The group management plan is implemented and reviewed at least annually.</p>	<p>KOPSI Rimba Harapan conducted annually named Rapat Anggota Tahun/RAT. The recent RAT was conducted on 20 March 2022 for accounting period of 2021.. During that meeting, the group manager presented the annual report of production, financial statement and forecast.</p> <p>KOPSI Rimba Harapan has scheduled annual meeting of smallholders that called "Rapat Anggota Tahunan/RAT" to presented and reviewed annual report of organization. The last "Rapat Anggota Tahunan/RAT"</p>	<p>Complied</p>

		<p>for accounting period of 2021 was conducted on 20 March 2022. The annual report covered the issue such as:</p> <ul style="list-style-type: none"> • Board of ICS responsibility report. • Annual work program 2021 (program and realization). • Propose of work program 2022. • Hearing with smallholders member. • Socialization of ICS. <p>Based on interview with ICS board obtain information that the annual meeting has been smoothly-succeeded. There was no issues or grievance related to the annual report that presented by the ICS board.</p>	
Milestone B	The group manager demonstrates the group’s compliance with this ISH Standard.	<p>KOPSI Rimba Harapan has had the internal audit procedure in document “Standar Operational Procedure Pelaksanaan Audit Internal No: 19/KPRH/2019” dated 3 October 2019 to ensure the organizational activity align with the RSPO ISH Standard.</p> <p>The last internal audit has been held on 20 August – 30 October 2021. According to the internal audit report, the auditor team identify 1 – 5 findings I each farmer group/KT. However, all the findings have been closed on 31 December 2021.</p>	Complied
D – ICS: Group trading system for certified volumes			
D.1 The group has a procedure and system in place for the tracking of FFB.			
D.1.1			
Eligibility	Record sheets to track the annual production and sales of certified volumes, covering traceability of producers and/or traders are available.	The Group Manager has a mechanism to record monthly and annual production data for every farmer, sub-group and total group. The annual production and sales of certified volumes will be recorded based SOP of Recording and Selling of FFB No. 18/KPRH/2019 dated 19 September 2019, that is following the mechanism of book and claim through Palmtrace.	Complied

		<p>Group Manager has a recording template to record certified product and sales. The data of certified product and sales will be verified at Surveillance 1 (a year after granted by the RSPO Certificate).</p> <p>For instance, previous total production of KOPSI Rimba Harapan of 2021 has been recorded amount of 1,031.14 MT.</p>	
Milestone A	Group manager maintains annual production records and sales of certified volumes.	<p>The Group Manager has a mechanism to record monthly and annual production data for every farmer, sub-group and total group. The annual production and sales of certified volumes will be recorded based SOP of Recording and Selling of FFB No. 18/KPRH/2019 dated 19 September 2019, that is following the mechanism of book and claim through Palmtrace.</p> <p>Group Manager has a recording template to record certified product and sales. The data of certified product and sales will be verified at Surveillance 1 (a year after granted by the RSPO Certificate).</p> <p>For instance, previous total production of KOPSI Rimba Harapan of 2021 has been recorded amount of 1,031.14 MT.</p>	Complied
Milestone B	Group Manager maintains annual production records and sales of certified volumes of all FFB sources.	<p>The Group Manager has had a mechanism to record monthly and annual production data for every farmer, sub-group and total group. The annual production and sales of certified volumes will be recorded based SOP of Recording and Selling of FFB No. 18/KPRH/2019 dated 19 September 2019, that is following the mechanism of book and claim through Palmtrace.</p> <p>Group Manager has a recording template to record certified product and sales. The data of certified product and sales will be verified at Surveillance 1 (a year after granted by the RSPO Certificate).</p> <p>For instance, previous total production of KOPSI Rimba Harapan of 2021 has been recorded amount of 1,031.14 MT.</p>	Complied
D.2 The group documents and implements a system for the tracking of FFB			

D.2.1			
Eligibility	Not Applicable	Not Applicable	Complied
Milestone A	The group manager maintains annual production data and sales of certified volumes through Book and Claim for the group based on actual receipts for and sales by all members	<p>The Group Manager has a mechanism to record monthly and annual production data for every farmer, sub-group and total group. The annual production and sales of certified volumes will be recorded based SOP of Recording and Selling of FFB No. 18/KPRH/2019 dated 19 September 2019, that is following the mechanism of book and claim through Palmtrace.</p> <p>Group Manager has a recording template to record certified product and sales. The data of certified product and sales will be verified at Surveillance 1 (a year after granted by the RSPO Certificate).</p> <p>For instance, previous total production of KOPSI Rimba Harapan of 2021 has been recorded amount of 1,031.14 MT.</p>	Complied
Milestone B	The group manager maintains annual production data and sales of certified volumes through physical or Book and Claim for the group based on actual receipts and sales for all members and 100% all certified volumes.	<p>The certified product will be sold as Book and Claim based on actual receipts and sales for all members. The data of certified product will be verified at Surveillance 1.</p> <p>Koperasi Produksi Rimba Harapan has registered as RSPO membership since 9 September 2021 with membership Number: RSPO_PO1000013644</p>	Complied
D.3 The group has a procedure and system for premium distribution.			
D.3.1			
Eligibility	The group and group manager have agreed on how the premiums should be used and the agreement is recorded and communicated to the group members. Prices, premiums, and timing of premium payment are clearly communicated and transparent to all group members. Premiums disbursed to members at all stages are recorded and the premiums are paid in a timely and convenient manner.	<p>KOPSI Rimba Harapan has the disbursement of premiums that covered in SOP No: 28/KPRH/2022 dated 24 March 2022 related to Pencatatan dan Penjualan Tandan Buah Segar (TBS). This procedure covered the disbursement of premium sharing which is:</p> <ul style="list-style-type: none"> • Annual RSPO Membership: 10% • Operational of ICS: 5% 	Complied

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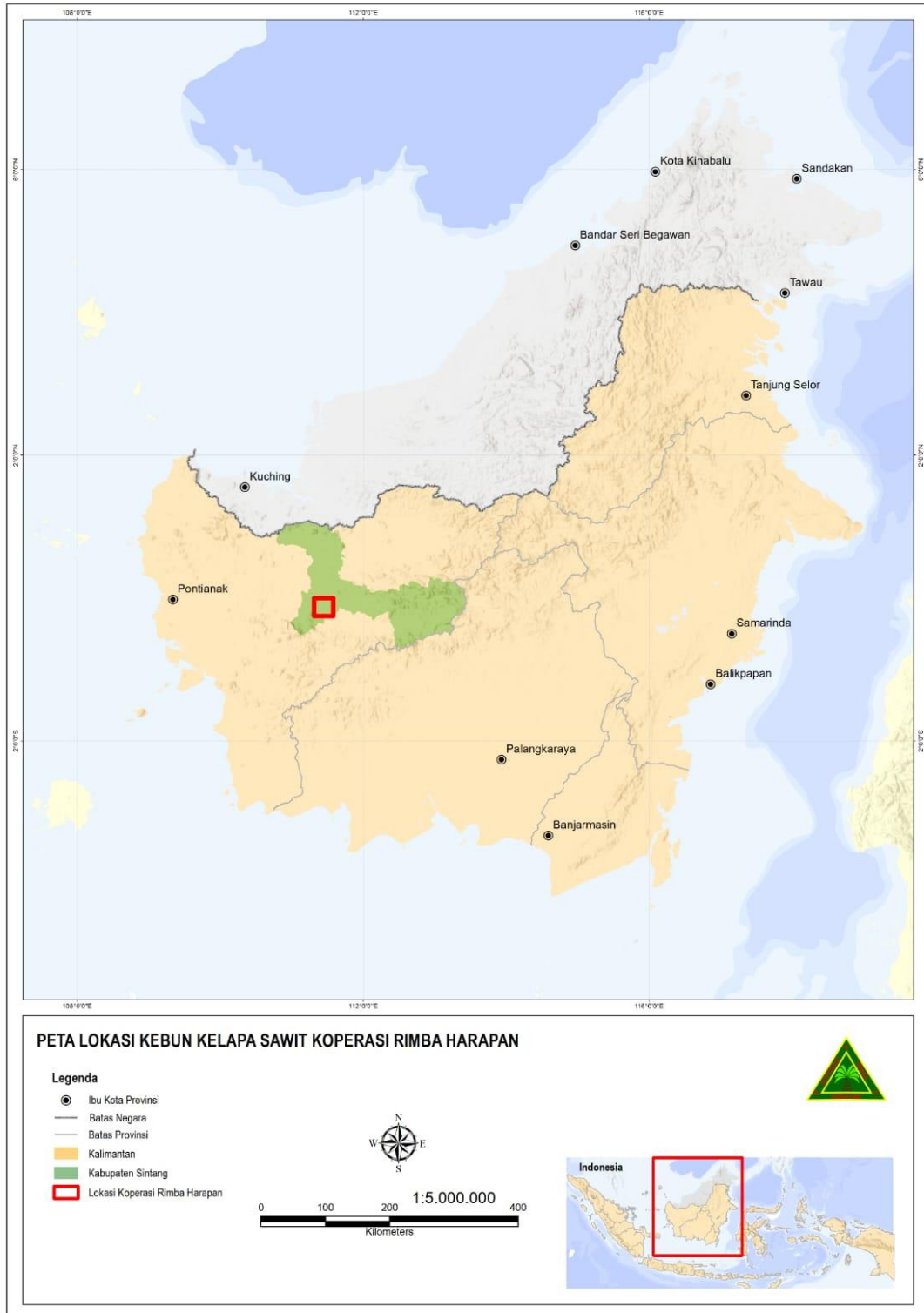
		<ul style="list-style-type: none"> • Social funds: 15% • Membership sharing: 60% <p>Those disbursement stipulated based on membership agreement that signed by ICS Boards and the members or their representatives on 24 March 2022.</p> <p>The implementation of the disbursement will be verifying in the next assessment once the unit of certification has been certified and received the RSPO premium price.</p>	
Milestone A	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<p>KOPSI Rimba Harapan has had the disbursement of premiums that covered in SOP No: 28/KPRH/2022 dated 24 March 2022 related to Pencatatan dan Penjualan Tandan Buah Segar (TBS). This procedure covered the disbursement of premium sharing which is:</p> <ul style="list-style-type: none"> • Annual RSPO Membership: 10% • Operational of ICS: 5% • Social funds: 15% • Membership sharing: 60% <p>Those disbursement stipulated based on membership agreement that signed by ICS Boards and the members or their representatives on 24 March 2022.</p> <p>The implementation of the disbursement will be verifying in the next assessment once the unit of certification has been certified and received the RSPO premium price.</p>	Complied
Milestone B	The disbursement of premiums, including price and timing of the disbursement to group members is clearly recorded.	<p>KOPSI Rimba Harapan has had the disbursement of premiums that covered in SOP No: 28/KPRH/2022 dated 24 March 2022 related to Pencatatan dan Penjualan Tandan Buah Segar (TBS). This procedure covered the disbursement of premium sharing which is:</p> <ul style="list-style-type: none"> • Annual RSPO Membership: 10% • Operational of ICS: 5% 	Complied

		<ul style="list-style-type: none"> • Social funds: 15% • Membership sharing: 60% <p>Those disbursement stipulated based on membership agreement that signed by ICS Boards and the members or their representatives on 24 March 2022.</p> <p>The implementation of the disbursement will be verifying in the next assessment once the unit of certification has been certified and received the RSPO premium price.</p>	
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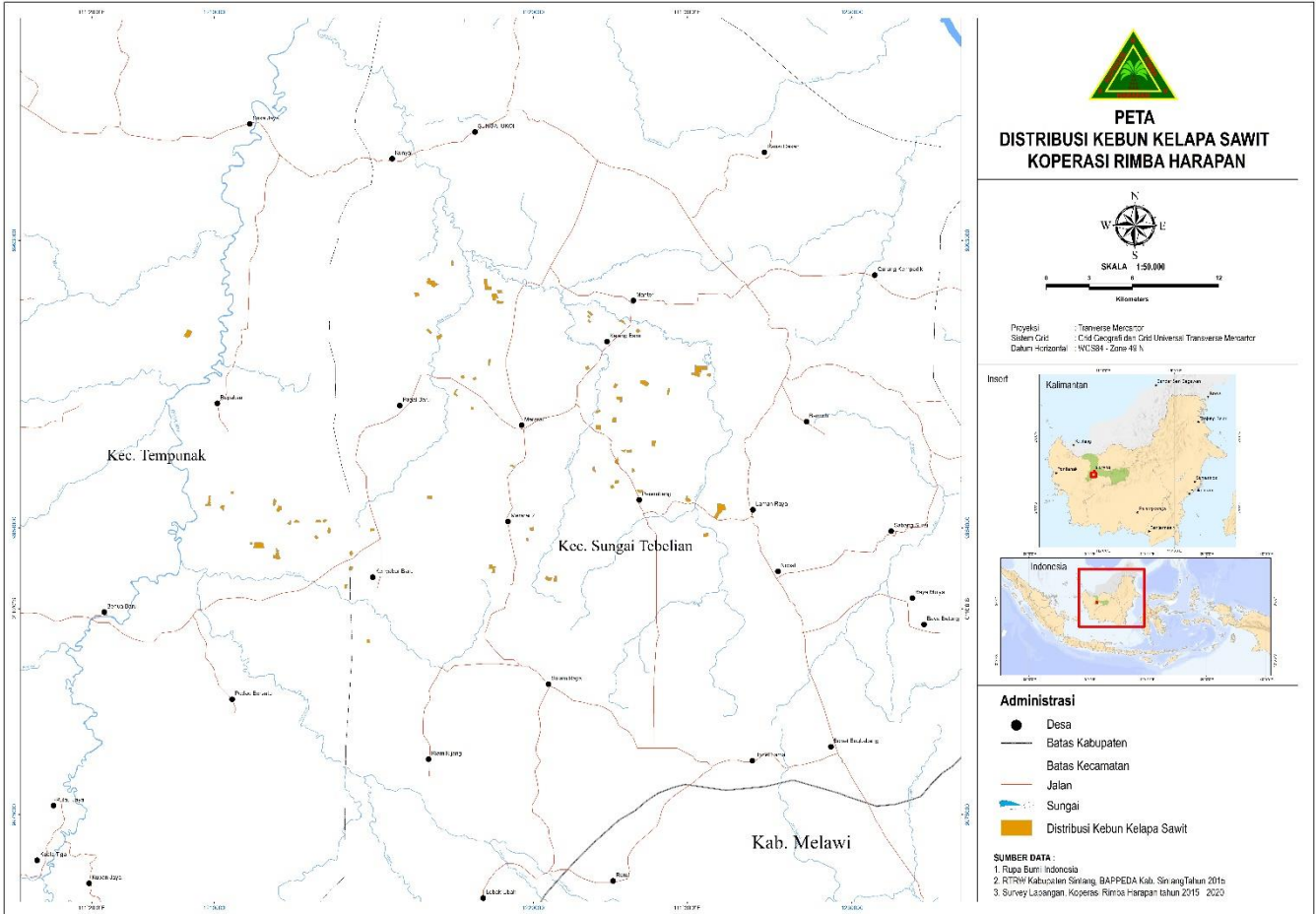
Appendix B: GHG Reporting Executive Summary

Not applicable for independent smallholder

Appendix C: Location Map of Certification Unit and Supply bases



Appendix D: Estate Field Map



Appendix E: List of Smallholder Registered and/or sampled

No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
1	Gunaryo	Merarai Satu Village	0° 5' 49.91" S	111° 26' 39.93" E	1.00	0.99	12.72	17/03/2018	KPRH01
2*	Isrianto	Merarai Satu Village	0° 6' 06.68" S	111° 26' 25.02" E	0.70	0.70	19.67	17/03/2018	KPRH02
3	Pujiono	Merarai Satu Village	0° 6' 21.25" S	111° 26' 05.93" E	1.50	1.16	12.54	17/03/2018	KPRH03
4	Sutyono	Merarai Satu Village	0° 4' 38.39" S	111° 26' 50.29" E	1.53	1.09	23.73	17/03/2018	KPRH04
		Merarai Satu Village	0° 4' 49.14" S	111° 26' 50.58" E	1.50	1.50	17.23	17/03/2018	KPRH05
5	Suratno Warsito	Merarai Satu Village	0° 4' 43.62" S	111° 26' 45.14" E	3.99	2.96	55.03	17/03/2018	KPRH06
6	Sri Utami	Merarai Satu Village	0° 4' 34.77" S	111° 26' 40.36" E	1.09	1.04	10.45	17/03/2018	KPRH07
7	Sarjono	Merarai Satu Village	0° 4' 09.25" S	111° 26' 02.66" E	2.00	0.78	2.99	17/03/2018	KPRH08
8*	Ratimin	Merarai Satu Village	0° 6' 48.51" S	111° 28' 45.65" E	1.47	1.47	34.56	17/03/2018	KPRH09
		Merarai Satu Village	0° 6' 26.33" S	111° 28' 49.79" E	1.08	1.08	15.27	17/03/2018	KPRH10
9*	Rudi Asmara	Merarai Satu Village	0° 6' 55.93" S	111° 28' 29.79" E	1.96	1.90	26.86	17/03/2018	KPRH11
10	Nur Salim	Merarai Satu Village	0° 5' 24.26" S	111° 25' 49.39" E	1.75	1.75	24.74	17/03/2018	KPRH12
11	Agus Syahri	Merarai Satu Village	0° 5' 18.50" S	111° 25' 39.33" E	1.07	1.07	15.12	17/03/2018	KPRH13
12	Juhariyati Avril	Merarai Satu Village	0° 6' 36.83" S	111° 26' 22.63" E	0.65	0.65	23.64	17/03/2018	KPRH14
13	Titin Rustini	Merarai Satu Village	0° 4' 31.17" S	111° 26' 36.50" E	3.00	3.00	53.86	17/03/2018	KPRH15
14	Herminto	Merarai Satu Village	0° 4' 29.54" S	111° 25' 41.93" E	6.45	4.70	33.63	17/03/2018	KPRH16
15*	Mastur Efendi	Merarai Satu Village	0° 6' 05.02" S	111° 26' 13.09" E	1.00	0.90	7.24	17/03/2018	KPRH17
16	Urik Sampurno	Merarai Satu Village	0° 7' 35.02" S	111° 27' 2.99" E	0.78	0.60	10.20	17/03/2018	KPRH18
17*	Paimin	Merarai Satu Village	0° 6' 40.21" S	111° 28' 29.24" E	0.89	0.85	12.02	17/03/2018	KPRH19
18*	Paiman	Merarai Satu Village	0° 6' 27.70" S	111° 28' 52.56" E	1.19	1.04	14.70	17/03/2018	KPRH20
19	Timbul Effendi	Merarai Satu Village	0° 4' 41.25" S	111° 25' 26.80" E	1.46	1.46	0.39	17/03/2018	KPRH21
20	Suparman	Merarai Dua Village	0° 9' 17.63" S	111° 26' 42.37" E	1.97	1.82	26.66	17/03/2018	KPRH22
21*	Saina	Merarai Dua Village	0° 9' 30.11" S	111° 27' 41.18" E	0.99	0.81	6.30	17/03/2018	KPRH23
22*	Musliah	Merarai Dua Village	0° 9' 29.90" S	111° 27' 46.41" E	1.23	1.19	10.44	17/03/2018	KPRH24
23*	Aris Tranminingsih	Merarai Dua Village	0° 8' 39.22" S	111° 27' 22.65" E	1.00	1.00	3.86	17/03/2018	KPRH25
24*	Kaswo	Merarai Dua Village	0° 9' 29.10" S	111° 27' 38.04" E	0.91	0.90	14.32	17/03/2018	KPRH26
25	Medius	Merarai Dua Village	0° 9' 21.46" S	111° 26' 44.16" E	1.89	0.93	13.30	17/03/2018	KPRH27
26*	San Mukti	Merarai Dua Village	0° 8' 49.96" S	111° 27' 18.20" E	1.00	0.51	6.55	17/03/2018	KPRH28
27	Isro Widiyanto	Kajang Baru Village	0° 5' 55.65" S	111° 30' 14.78" E	3	3	49.58	17/03/2018	KPRH29
		Kajang Baru Village	0° 6' 01.97" S	111° 30' 05.37" E	0.65	0.65	9.19	17/03/2018	KPRH30
28	Sobirin AS	Kajang Baru Village	0° 5' 57.62" S	111° 30' 09.74" E	2.93	2.93	0.00	17/03/2018	KPRH31
29	istikomah	Kajang Baru Village	0° 6' 11.05" S	111° 29' 16.16" E	3.08	3.05	38.93	17/03/2018	KPRH32
30	Hadi Mulmat	Kajang Baru Village	0° 6' 02.53" S	111° 30' 09.65" E	1.50	1.50	20.23	17/03/2018	KPRH33
31	Wartim	Kajang Baru Village	0° 5' 08.85" S	111° 28' 53.78" E	1.47	1.03	9.79	17/03/2018	KPRH34
32	Yuminah	Kajang Baru Village	0° 6' 19.50" S	111° 29' 40.35" E	1.02	1.00	9.46	17/03/2018	KPRH35
33	Takdir	Kajang Baru Village	0° 6' 13.87" S	111° 28' 46.98" E	1.17	1.16	27.44	17/03/2018	KPRH36
34	Sukiman	Kajang Baru Village	0° 5' 03.82" S	111° 28' 20.10" E	0.42	0.42	6.67	17/03/2018	KPRH37
		Kajang Baru Village	0° 6' 02.85" S	111° 30' 21.13" E	0.93	0.93	8.88	17/03/2018	KPRH38

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No	Name of farmer	Location	GPS Reference		Area Summary (Ha)		Forecasted annual FFB Production (MT)	Date of joining	Smallholder ID
			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
35	Suyitno	Kajang Baru Village	0° 5' 00.22" S	111° 28' 21.30" E	1.06	1.04	13.15	17/03/2018	KPRH39
36	Feri Setiono	Kajang Baru Village	0° 5' 08.55" S	111° 28' 20.57" E	1.00	0.53	15.09	17/03/2018	KPRH40
37	Purwanto	Kajang Baru Village	0° 5' 55.84" S	111° 28' 18.62" E	1.00	0.98	13.86	17/03/2018	KPRH41
38	Rahmaulita Sari	Kajang Baru Village	0° 5' 18.14" S	111° 29' 09.74" E	1.02	0.90	12.72	17/03/2018	KPRH42
39	Ahmad Muhajir	Perembang Village	0° 8' 19.68" S	111° 30' 32.25" E	7.52	7.50	26.57	17/03/2018	KPRH43
40	Yuswo Widodo	Perembang Village	0° 7' 20.13" S	111° 29' 00.82" E	1.26	1.03	9.81	17/03/2018	KPRH44
41	Supeno	Perembang Village	0° 7' 30.52" S	111° 28' 48.47" E	1.50	1.43	8.04	17/03/2018	KPRH45
42	Ardi Manto	Perembang Village	0° 8' 00.75" S	111° 29' 11.71" E	1.50	1.20	14.30	17/03/2018	KPRH46
43	Suripto	Perembang Village	0° 8' 45.16" S	111° 30' 18.22" E	1.50	1.50	0.47	17/03/2018	KPRH47
44	Patirus	Perembang Village	0° 8' 09.14" S	111° 29' 59.96" E	3.00	1.71	1.90	17/03/2018	KPRH48
45	Muhammad Arip	Perembang Village	0° 7' 51.58" S	111° 28' 48.21" E	1.00	1.00	0.79	17/03/2018	KPRH49
46	Sutarno	Perembang Village	0° 7' 12.23" S	111° 29' 25.50" E	1.72	1.70	24.03	17/03/2018	KPRH50
47	Dolek	Perembang Village	0° 7' 38.80" S	111° 28' 25.43" E	1.00	0.93	3.58	17/03/2018	KPRH51
48	Priyani	Perembang Village	0° 7' 19.80" S	111° 28' 55.22" E	0.66	0.66	9.33	17/03/2018	KPRH52
49	Mariono	Perembang Village	0° 7' 39.59" S	111° 29' 04.85" E	1.00	0.67	1.51	17/03/2018	KPRH53
50	Sugianto	Perembang Village	0° 7' 56.27" S	111° 28' 43.64" E	1.00	0.93	13.15	17/03/2018	KPRH54
51	Arnodus Atet	Kenyabur Baru Village	0° 8' 55.90" S	111° 22' 47.75" E	5.00	5.00	26.46	17/03/2018	KPRH55
52	Filipus	Kenyabur Baru Village	0° 8' 39.89" S	111° 24' 41.90" E	1.21	0.97	10.74	17/03/2018	KPRH56
53	Sanadi	Kenyabur Baru Village	0° 9' 19.15" S	111° 24' 20.38" E	1.00	0.99	7.99	17/03/2018	KPRH57
54	Mustofik	Kenyabur Baru Village	0° 8' 12.18" S	111° 23' 03.36" E	1.70	1.36	6.47	17/03/2018	KPRH58
55	Ahmad Susanto	Kenyabur Baru Village	0° 9' 37.38" S	111° 24' 15.31" E	0.90	0.90	13.63	17/03/2018	KPRH59
56	Mangidi	Kenyabur Baru Village	0° 8' 54.04" S	111° 22' 40.22" E	0.54	0.50	9.16	17/03/2018	KPRH60
57	Ahmad	Kenyabur Baru Village	0° 8' 18.58" S	111° 23' 08.08" E	2.50	1.96	24.94	17/03/2018	KPRH61
58	Kuatno	Kenyabur Baru Village	0° 8' 30.97" S	111° 23' 54.00" E	0.86	0.83	36.04	17/03/2018	KPRH62
59	Agus Waluyo	Kenyabur Baru Village	0° 9' 03.91" S	111° 24' 20.76" E	1.85	1.01	5.24	17/03/2018	KPRH63
60	Eta Hairudin	Kenyabur Baru Village	0° 10' 33.00" S	111° 24' 37.85" E	1.00	0.97	10.00	17/03/2018	KPRH64
61	Yohanes Punsah	Kenyabur Baru Village	0° 8' 40.79" S	111° 23' 58.52" E	1.50	1.20	7.49	17/03/2018	KPRH65
62	Ubardus Urbanus Awai	Kenyabur Baru Village	0° 8' 31.63" S	111° 23' 25.64" E	1.00	1.00	11.78	17/03/2018	KPRH66
63	Dedi Sagita Laja	Kenyabur Baru Village	0° 8' 06.84" S	111° 25' 39.85" E	1.28	1.28	0.50	17/03/2018	KPRH67
64	Herdianus Ajo	Kenyabur Baru Village	0° 8' 32.97" S	111° 23' 18.59" E	0.80	0.80	5.93	17/03/2018	KPRH68
65	Bejo	Kenyabur Baru Village	0° 9' 07.58" S	111° 23' 04.68" E	1.50	1.50	13.96	17/03/2018	KPRH69
66	Tasrifah	Kenyabur Baru Village	0° 9' 08.45" S	111° 23' 07.90" E	1.00	0.61	8.77	17/03/2018	KPRH70
67	Amirudin	Kenyabur Baru Village	0° 9' 02.65" S	111° 23' 06.30" E	1.48	1.40	7.51	17/03/2018	KPRH71
68	Timotius Alex	Kenyabur Baru Village	0° 8' 31.39" S	111° 23' 47.55" E	1.00	1.00	3.50	17/03/2018	KPRH72
69	Silvester Simson	Kenyabur Baru Village	0° 8' 47.57" S	111° 23' 45.65" E	0.95	0.79	7.33	17/03/2018	KPRH73
70	Dodi Gunawan	Repak Sari Village	0° 5' 21.17" S	111° 21' 36.29" E	4.00	3.75	5.67	17/03/2018	KPRH74
71	Kirso	Repak Sari Village	0° 8' 09.98" S	111° 21' 57.69" E	1.58	1.50	6.51	17/03/2018	KPRH75
72	Miskari	Repak Sari Village	0° 8' 02.36" S	111° 22' 20.90" E	0.76	0.58	4.57	17/03/2018	KPRH76
73	Saifur Rohman	Repak Sari Village	0° 8' 14.87" S	111° 21' 56.69" E	0.89	0.89	2.86	17/03/2018	KPRH77

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			Latitude (S)	Longitude (E)	Total Certified Area	Planted Area			
74	Yohanes Bansin	Repak Sari Village	0° 8' 17.30" S	111° 22' 10.99" E	1.50	1.33	3.33	17/03/2018	KPRH78
Total					123.76	109.35	1,104.35		

Note: * are smallholders sampled in this audit.

Appendix F: List of Abbreviations

a.i	Active Ingredient
BOD	Biochemical Oxygen Demand
CB	Certification Bodies
CHRA	Chemical Health Risk Assessment
COD	Chemical Oxygen Demand
CPO	Crude Palm Oil
CSPO	Certified Sustainable Palm Oil
CSPKO	Certified Sustainable Palm Kernel Oil
EFB	Empty Fruit Bunch
EHS	Environmental, Health and Safety
EIA	Environmental Impact Assessment
EMS	Environmental Management System
FFB	Fresh Fruit Bunch
FPIC	Free, Prior, Informed and Consent
GAP	Good Agricultural Practice
GHG	Greenhouse Gas
GMP	Good Manufacturing Practice
GPS	Global Positioning System
HCV	High Conservation Value
IPM	Integrated Pest Management
IP	Identity Preserved
IS - CSPO	Independent Smallholder Certified Sustainable Palm Oil
IS – CSPKO	Independent Smallholder Certified Sustainable Palm Kernel Oil
IS – CSPKE	Independent Smallholder Certified Sustainable Palm Kernel Expeller
ISCC	International Sustainable Carbon Certification
ISS	Independent Smallholder Standard
KOPSI	Koperasi Produksi
LD50	Lethal Dose for 50 sample
MB	Mass Balance
MSDS	Material Safety Data Sheet
MT	Metric Tonnes
OER	Oil Extraction Rate
OSH	Occupational Safety and Health
PK	Palm Kernel
PKO	Palm Kernel Oil
POM	Palm Oil Mill
POME	Palm Oil Mill Effluent
PPE	Personal Protective Equipment
RSPO	Roundtable on Sustainable Palm Oil
P&C	Principles & Criteria
RTE	Rare, Threatened or Endangered species
SCCS	Supply Chain Certification Standard
SEIA	Social & Environmental Impact Assessment
SIA	Social Impact Assessment
SOP	Standard Operating Procedure